

OPEN BUSINESS

Minutes of WPB Board Meeting held on Tuesday 21 June 2016

Present: Suzanne Scott-Thomas (Chair); Paul Harris (PH), Vice Chair; Phil Parry (PP); Richard Evans (RE); Fiona Jones (FJ); Cheryl Way (CW); Sudhir Sehrawat (SS); Jamie Hayes (JH); Ruth Mitchell (RM)

In Attendance: Ash Soni (AS) President; Duncan Rudkin (DR) Chief Executive & Registrar GPhC (Part), Darren Hughes (DH), Director of Wales (part), GPhC; Mair Davies (MD), Director for Wales; Helen Gordon (HG), CEO RPS – (part); Angela Grant (AG), Business Manager (minute taker); Elen Jones (EJ), Principal Policy Lead; Ross Gregory (RG), Head of External Relations; Jodie Williamson (JW), Membership Engagement and Communications Managers; Professor Jayne Lawrence (JL), Chief Scientist, RPS; Julia Kettlewell (JK), Interim Head of Marketing, RPS; Iwan Hughes (IH), PA/PR Intern

Apologies: Mike Curson (MC); Rob Davies (RD); Karen Hodson (KH)

Item number and heading	Related paper/s	Notes and actions	Action by	Status
16/61 Welcome & Introduction		MD took the chair and welcomed all Board members particularly new Board members, staff and guests. MD congratulated PP to be re-elected to the Board.		
16/62 Apologies for absence		Apologies were received and noted from Mike Curson, Rob Davies and Karen Hodson.	AG	noted
16/62 Election of Chair		Board affirmed the appointment of Suzanne Scott-Thomas as Chair of WPB, supported by PH and seconded by CW.	MD/ AG	
		SST thanked everyone for their continued support and gave a brief statement stating "I took the chair last year which wasn't in my plans but have enjoyed my time as chair. I think we have made huge progress in the last year. As we have seen yesterday there are vast amount of opportunities and doors opening to pharmacies and this coming year will be an even busier		

		year than last year. I think we have a great team around this board this year that is no disrespect to those we have lost particularly Gareth. Together we can make a real difference. I would like to welcome all the new members and hope you found yesterday useful and hope you feel happy and relaxed to speak around the board as that is what we want. I find that you only get out what you put in so your contribution will be much appreciated. I will use a quote that will be used in the Welsh football team together stronger and I hope we will top the group".		
16/62 Declaration of Interest (DoI)	16.06/WPB/03	The chair reminded Board members that as part of the governance process, each member should notify the Welsh Office, AG of any amendments to their register of interest. It was highlighted that the DoI paper needs updating regularly, even if there is no change, it should be noted as no change.	WPB	Completed
		JH asked to note his declaration of interest that his wife is a medical consultant with Marie Curie and accepts occasional consultancy fees. Chair asked JH to send in this DOI to be noted.	JH	completed
16/63		Board agreed to the nomination and election of Paul Harris as Vice chair of WPB, supported	MD/	completed
Election of Vice –Chair		by PP and seconded by CW.	AG	·
16/64 Election of Assembly member		Board agreed to the re-election of Paul Harris as Assembly supported by PP and seconded by CW.	MD/ AG	completed
		Board was reminded that they should take the opportunity to attend the Assembly as an observers (only one board member is allowed at any one time to attend) and to note that observers do not have speaking rights. Deputies are not allowed and where if there is no representations from each country Boards, the Assembly will not be quorate and no decision could be made at the meeting.		
16/65 Minutes of the Open Business of the Welsh	16.06/WPB/04	The Welsh Pharmacy Board received and approved the minutes of the open business meeting held on 28 April 2016 and confirmed it as a true record of the meeting.	AG	Completed

Pharmacy Board meeting held on 28 April 2016				
16/66 Matters arising from the Open Business of the Welsh Pharmacy board meeting that is not specifically included in the agenda		 The following items were raised for an update; i) Communications Updates – MD explained that JB has left his position and that there are some changed to the overall communication structure within RPS which will be discussed at the next Assembly meeting. Chair has asked MD to report back to WPB at the next meeting on progress ii) Medical Workforce – to note the update tabled and re-circulate on Friday email iii) Due to JH's involvement with PPIG, Chair has asked JH to provide and update to the Board on PPIG work going forward. 	MD AG JH	completed
16/67 Any other Business		The following items were noted under any other business and to be discussed later in the meeting: i) Museum and Library representative ii) FMD representative iii) Workforce		
16/68 Leadership in Wales	16.06/WPB/11a Welsh Directorate Update	Welsh Directorate update 2.8 – Chair queried on what is being done in terms of monitoring member communications and in particularly with Pharmacymru and asked for suggestion to improve and consider budget for future editions. 5.0- Publishing –MD to liaise with Alina Lourie on future Medicines Complete contract for Wales and newly appointed Welsh CPO. 2.7 – there is a need to tie in with the newly established Welsh Pharmacy Partnership group	MD/ JW MD MD/EJ	
		on Chronic Condition Medication campaign. 2.4 – CSSIW – to get some involvement in North Wales on inspection	EJ	

		4.2.1 – Robust evidence based policy – MD to find out what is available for members and accessible to them as to restriction to non-members.	MD	
16/69 Chair's Update	16.06/WPB/11b	WPB noted the Chair's report circulated prior to the meeting and received a verbal brief from the Chair.		
		To circulate the term of reference of the Welsh Pharmacy Partnership group, once it has been ratified by the group.	Chair/ MD	completed
16/70 Consultation and policy update	16.04/WPB/11c	11c – Policy plan on Chronic Conditions Management (CCM) Policy Plan. Board agreed for a working group to be setup and explore the idea of having a one day session and invite stakeholder such as RCGP for their involvement	EJ	
	11ci - Cannabis	 11ci – Cannabis WPB discussed in great depth however, based on current evidence Board felt they cannot support all four points and concluded as follows; To support point 1 by rewording the statement to reflect that the sale of cannabis or cannabinoids should not be supplied except in the form of a prescribed medicinal product. To support point 2 in principle in terms of decriminalisation however, on reflection with current evidence, Board would like to reconsider the overall statement once further evidence is available to support the statement that demonstrates harm to public health. To support point 3 in principle and reword the statement to read that "RPS supports the need to have more research". WPB do not support point 4. WPB agreed to recirculate the revised statements via Board Friday email for discussion and agreement on Tuesday teleconference. 	MD/ CW	completed
	11cii -Benzo	11cii – Board noted the briefing paper on Benzodiazepines and Z Drugs.		

16/71 Public Affairs Update	16.06/WPB/11d	Board noted the paper and the sought clarity on several issues and risks regarding the setup for a Cross Party group i) WPB agreed to a setup of a Cross Party group with the support from Deryn consultant with a caveat that RPS need to ensure there is a clear message to take to the group and RPS must be full prepared to respond to the questions raised by the group. ii) WPB agreed to setup a working group organised by Deryn to ring together WPB and WPP group to decide what the 'One Voice' would be taken forward to the Cross Party group. iii) To keep Board briefed on progress of the Cross party setup and update WPB at next WPB meeting. iv) Agreed for an autumn Senedd reception and to report back to WPB at next meeting.	RG	
16/72 Member Engagement	16.06/WPB/11e	 Board noted the update on paper 11e and JW asked Board to note the followings; "I love my pharmacist" campaign is now open till 25th July. Research ready and Good Clinical Practise event will be rescheduled and will be supported by a new research post holder that will be appointed fairly soon. Board asked JW to follow-up with people who was involved in the Choose Pharmacy campaign to participate in the event. 	JW	
16/73 RPS Conference Update	Verbal update	Board received a verbal update from RE who informed Board that Tim Banner and Gareth Holyfield will be doing a session each at the conference. CW informed that NWIS has submitted some posters for the conference that have been accepted. Board has asked for the followings; RE to share the minutes of the conference steering group AG to re-circulate a reminder regarding the conference to WPB on Friday email All Board members intending to attend the conference to notify Natalie in the office to collate names.	RE AG WPB	completed completed ongoing
16/74 Information Management and Technology (IM&T)	Verbal update	CW provided a brief update on (IM&T) in Wales and asked Board to note that MTED has now rolled out across Wales and the numbers are increasing all the time. That means Doctors and pharmacist are getting discharge letters all the time. As part of the chief pharmacist role that would be going out to half the community pharmacist in Wales before March 2018 at the moment there is a slight delay in the build of the info structure therefore		

		it is believed that it may not be till September 2018. CW has attended the IMT GB meeting recently and another one is scheduled for July but CW commented that it is very England based.		
16/75 Antimicrobial resistance (AMR) and OTC evidence based	Verbal update	JL briefed the Board on where they are in terms of antibiotics and that there is an antimicrobial expert advisory group setup and the group is further divided into Hospital Experts advisory group on antibiotics dealing with mainly stewardship and patient education and the Pharmaceutical science experts advisory panel lead my Simon Mckay panel member, from Straclyde which is much more focused towards stimulating antimicrobial development. JL sought Board support in encouraging community pharmacist to be much more pro-active in giving advice to patients who comes in with colds or sore throats. In Scotland there have piloted giving out leaflets and if this initiative was available in Wales. Chair asked Board to note that the Your Care Your Health (YCYH) as part of prudent healthcare initiative, has a school lesson plan approved going to schools to work with children about medicines in general and its part of community art project. It was highlighted that a Senedd presentation would take place and the initiative will be rolled out across Wales. Therefore there is an opportunity to look into how RPS can link in with the antimicrobial agenda into that and the e-bug, that is now translated into Welsh. JH brief the Board on what's going on in Wales and informed that the All Wales Medicines Strategy Group (AWMSG) and All Wales Therapeutics & Toxicology Centre (AWTTC), are running Citizens' Jury on 4th till 7th July, in City Hall in Cardiff and will share the information with Board. JH also asked Board to note that he has attended the AMRIG (antimicrobial resistance implementation group) and also chairs the optimising prescribing group and suggest that he will link-up with JL and the work carried by the groups. It was suggested that the AMR Stewardship forum in Wales has presented loads of great work across Wales where RPS could tap into, especially from North Wales in terms of point of care testing and research care. Whereas on the research front, AWTTC has just	WPB	

16/75 Antimicrobial resistance (AMR) and OTC evidence based	developed a relationship with Cardiff Metropolitan university trying to get some PhDs going on AMR which is being funded by Cardiff University and Dr. Nick Francis looking at and trying to replicate the study from Scotland on deprivation and antimicrobial prescribing. Board also briefly discussed the need to have a replacement for Gabriella Boothe on the AMR group and JH has offered to get involved with the RPS expert group however, recognise that a patient facing pharmacist is needed and he is happy to get involved and work with Gabriella's replacement. It was suggested that RPS should consider the new consultant pharmacist to take the role going forward.	JH/MD	completed
	JL briefly discussed OTC evidence based and suggested that RPS ought to look at some of the OTC products and some education for pharmacist so that they know where they stand on a number of products. There is also a need to educate the public and have something sensible to go forward by looking to do some paper exercise and looking at scientific basis evidence and perhaps have a dialog with MHRA. Suggested that we should look at some products that needs to be challenged such as moving it from POMS to P.		
	 WPB agreed the following action to take forward; i) WPB support the work on AMR stewardship and will be looking to link up with the Welsh Antimicrobial Resistance Implementation group (AMRIG) to ensure pharmacists in Wales contribute to the RPS antimicrobial stewardship programmes and look at current RPS business plan and link up with the works going on in Wales ii) JH to look at linking in with RPS on the current work on Antimicrobial in Wales and to circulate the information regarding the Citizens Jury on antimicrobial resistance and circulate the report when it is out in the summer. 	MD/ WPB	
	 iii) To obtain a representative in Wales to take over from Gabriella Booth who will be going on maternity leave. iv) JL will be looking at how to get a quick reference guide to inform community pharmacist and PP to support the work of the science team. v) Need to establish an evidence based work and possible consider some POMS to P switches which was supported by the Board and the President. 	MD/AG JL JL	

16/76		Board received a verbal update from DR on review of the core standards and covering	
General Pharmaceutical	Verbal update	standards of conducts. He pointed out that GPhC has a dilemma around avoiding	
Council Update		prescriptive standards one hand but on the other hand to have reassurance and yard stick to	
		evaluate and measure pharmacies within the GPhC regulation as a regulator body. He	
		emphasised that this is not just in pharmacies but within the professional practise such as within primary care.	
		Board was asked to consider GPhC's Professional standards and RPS's role as provider of professional standards, in terms of patient outcome and for the profession's providing the standards and how pharmacist should be supported and empowered within the environment they are working to and taking the right decision at the right time.	
		GPhC supports the notion that they expect RPS Professional standards are followed by all practising pharmacist as they are publically available to the profession.	
		GPhC support the call for pharmacist to be more involved in Care Homes and will consider how best to take it forward by the regulatory body.	
		DH to follow-up on the pharmacist prescribers response and provide Welsh specific data and statistics that are available.	DH
16/77	16.06/WPB/	Board noted the papers that were presented as matters to report;	
Matters to Report		i) RPS Professional Standards Update	
		ii) website re-development	
16/78		The Chair took the following items;	
Any other business	Verbal	i) Museum and library representative	
	discussion	- Agreed for RM to represent and participate as WPB in the working group. MD to	MD
		provide further information and link RM with Ruth Wakeman.	MD
		ii) Workforce group	
		- Agreed for KH to represent and participate as WPB in the workforce work steam	
		iii) Falsified Medicines Directive	

16.10/WPB/04

	 Agreed for CW to be the hospital representative from WPB and PH to represent the Community Pharmacist and link up with WPhC. MD to confirm the representation to Ash Soni, copying Aileen Bryson in Scotland and Charles Willis in England. 	MD	
16/79 Key Messages from the Meeting	The WPB agreed for the following key messages for publication in Pharmaceutical Journal and the RPS website. i) Election of officers to the WPB – SST was re-elected as Chair, Vice-chair and Assembly member PH. WPB agreed to Co-opt for an education and academic sector member for a year and appointed Dr.KH ii) The WPB discussed several key policy areas including the legal status of cannabis and the development of a robust scientific and evidence base for OTC medicines. iii) WPB will be working with the Welsh Antimicrobial resistance Implementation group (AMRIG) to ensure pharmacists in Wales contribute to the antimicrobial stewardship programmes within all areas of practice in Wales	MD/ AG	completed
	The Open part of the business meeting closed at 14.25pm		
	Next meeting: Welsh Pharmacy Board Working Day – 15 th September 2016 Welsh Pharmacy Board meeting – 13th October 2016		