

The RPS Faculty

Top tips for submitting your assessment

Recognition of Prior Experience (RPE)

For members more than 10 years registered and submitting for the first time

Before you submit

Please ensure you:

- Are using Internet Explorer 10 or above, Google Chrome or Mozilla Firefox web browser
- Have completed your peer assessment using the Peer Assessment Tool (PAT) with at least 2 completed peer responses
- Have your CV ready
- Have mapped at least ONE or two entries against each of the 34 competencies
 - If there are any 'empty competencies', the maximum award that can be achieved is Advanced Stage 1.
- Have between 20 to 50 portfolio entries



NEWS

Welcome to your new website

30 March 2017



MAKING A
DIFFERENCE

Working with
GP surgeries

30 March 2017



NEWS

Vote in National
Board elections



RESOURCE

Urgent & emergency
care ultimate guide



EVENTS

Annual Conference 2017

3 September 2017

Birmingham

The Royal Pharmaceutical Society is the dedicated professional body for pharmacists in England, Scotland and Wales.

MORE



RPS
ANNUAL
CONFERENCE

[MANAGE EVENTS I'M ORGANISING](#)[MEMBER SEARCH](#)[MENTORING](#)[MANAGE SUBSCRIPTIONS](#)

Your professional development

FACULTY

Access granted: 12/05/17

[ADVANCED PRACTICE PORTFOLIO](#)[ASSESSMENT SUBMISSION](#)

FOUNDATION

[MY FOUNDATION TRAINING](#)[TUTOR AREA](#)

If you are **more than 10 years** registered and submitting for the first time

Faculty recognition of prior experience submission

Payments accepted



Is rpharms.com secure?



Our website uses SSL secure encryption to keep your data safe.
[Find out more »](#)

[Refund policy](#)

Recognition of Prior Experience (RPE)

For members with 10 years post-registration experience.

When you feel confident that you are able to provide evidence of your stage of practice, you are ready to apply for professional recognition.

The assessment comprises three elements:

- Portfolio review (using the APP)
- Peer assessment using the Peer Assessment Tool (PAT)
- Expert practice assessment (through a CV)

To request an assessment you will be required to upload your CV in addition to your online APP.

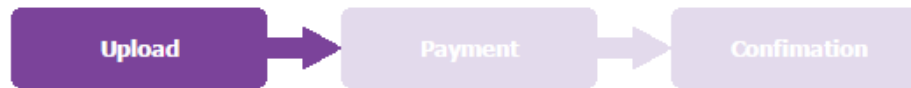
To have your professional development assessed and to receive Faculty post-nominals to reflect your achievement, there is an assessment fee of £300.

You can only submit for a RPE assessment once, however, there is no restriction on the number of times or how frequently you can request a full Faculty assessment. The assessment can be used not only for credentialing but also as a developmental tool to identify areas which need evidence of additional knowledge, skills and experience. Each new assessment is valid for five years.

Before you click on 'Continue with my submission', please ensure you have your CV ready and PAT completed. Once you continue to the next page, a submission ID will be created.

Continue with my submission

Uploading your CV and PAT - 1



Upload documents

Please upload your CV – to include details of expert practice

We accept the following file types (up to 1mb in size): .doc, .txt, .pdf, .jpg, .gif, .png

Portfolio summary record sheet

Within the reports section of the Advanced Practice Portfolio section you can view a transcript of your portfolio. By submitting an assessment application you are agreeing to allow an assessor to view and download your portfolio transcript.

Upload your curriculum vitae

To fulfil the expert practice element of the assessment please upload an up to date CV.

Add..

There are no documents uploaded

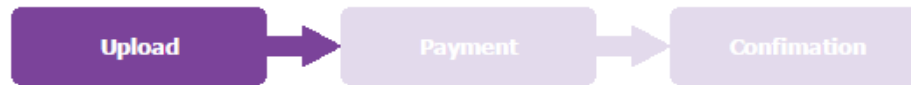
Faculty peer assessment testimonial reports

Your PAT report are listed below. These are automatically available for your allocated Assessors to view once you completed the submission process.

Faculty PAT reports:

20 July 2016

Uploading your CV and PAT - 2



Upload documents

Please upload your CV – to include details of expert practice

We accept the following file types (up to 1mb in size): .doc, .txt, .pdf, .jpg, .gif, .png

Portfolio summary record sheet

Within the reports section of the Advanced Practice Portfolio section you can view a transcript of your portfolio. By submitting an assessment application you are agreeing to allow an assessor to view and download your portfolio transcript.

Upload your curriculum vitae

To fulfil the expert practice element of the assessment please upload an up to date CV.

Add..

There are no documents uploaded

Faculty peer assessment

Your PAT report are

Faculty PAT report

[20 July 2016](#)

Upload your curriculum vitae

To fulfil the expert practice element of the assessment please upload an up to date CV.

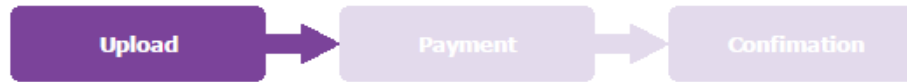
Add..

There are no documents uploaded

[Back](#)

[Continue with my submission](#)

Uploading your CV and PAT - 3



Upload documents

Please upload your CV – to include details of expert practice

We accept the following file types (up to 1mb in size): .doc, .txt, .pdf, .jpg, .gif, .png

Portfolio summary record sheet

Within the reports section of the Advanced Practice Portfolio section you can view a transcript of your portfolio. By submitting an assessment application you are agreeing to allow an assessor to view and download your portfolio transcript.

Upload your curriculum vitae

To fulfil the expert practice element of the assessment please upload an up to date CV.

Add..

Upload

File Name	Description	Date and Time Entered	
CV September 2016.docx.pdf		27/09/2016 14:25:36	Remove

The

Faculty peer assessment testimonial reports

Your PAT reports are listed below. These are automatically available for your allocated Assessors to view once you completed the submission process.

Faculty PAT reports:

[20 July 2016](#)

Faculty peer assessment

Your PAT reports

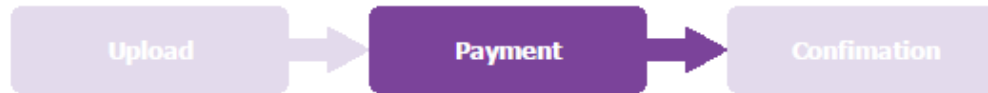
Faculty PAT reports

[20 July 2016](#)

Back

Continue with my submission

Assessment Document Summary Page



My assessment documents summary

File Name	Description	Date and Time Entered
CV September 2016.docx.pdf		27/09/2016 14:25:36

Before continuing we need you to confirm that you agree to allow an assessor to view and download your portfolio transcript and that the work submitted is your own (self declaration).

* required fields

** Please note Principle 5 regarding empty competencies and subsequent awards

- ☐ I agree to allow an assessor to view and download my portfolio transcript *
- ☐ I declare that the work submitted is my own *
- ☐ I have read and understand the Principles for Faculty Assessment **

[Back](#)



[Make payment](#)

- ☒ I agree to allow an assessor to view and download my portfolio transcript *
- ☒ I declare that the work submitted is my own *
- ☒ I have read and understand the Principles for Faculty Assessment **


[Back](#)

[Make payment](#)

Payment Page - 1


**ROYAL PHARMACEUTICAL SOCIETY**

[Help](#) [FAQs](#) [Security](#)



Faculty Assessment

Please review your purchase details, then select a payment method to continue.


Select language English 


Royal Pharmaceutical Society - Faculty Assessment


Description RPS Faculty Registration Payment


Amount £300.00


Select your payment method



MasterCard


Visa


Amex


Maestro



JCB

Cancel 

payments powered by **WorldPay**

For help with your payment visit the: [WorldPay Help.](#)

© 2012 ROYAL PHARMACEUTICAL SOCIETY OF GREAT BRITAIN
TRADING AS ROYAL PHARMACEUTICAL SOCIETY
1 LAMBETH HIGH STREET • LONDON SE1 7JN
0845 257 2570 • SUPPORT@RPHARMS.COM

 Royal Pharmaceutical Society - Faculty Assessment

Payment Page - 2

WorldPay ROYAL PHARMACEUTICAL SOCIETY

Help FAQs Security



Faculty Assessment

Select language English

Royal Pharmaceutical Society - Faculty Assessment

Payment method
Description
Amount

Visa
RPS Faculty Registration
Payment
£300.00

Verified by
VISA

Card details

** Indicates a required field*

* Card number

Security Code

* Expiry date

* Cardholder's name

Cardholder details

** Indicates a required field*

* Address 1

Address 2

Address 3

* Town/City

Region

Postcode/ZIP code

* Country

Telephone

Fax

* Email address

Cardholder validation

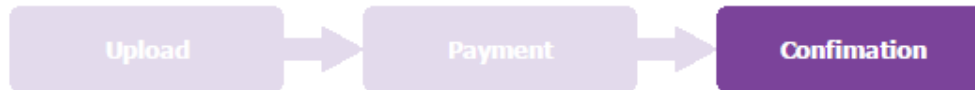
Please complete this challenge to prove you are a real person:

☐ I'm not a robot


reCAPTCHA
Privacy - Terms

Payment Page - 3

Confirmation



Thank you for submitting for your Recognition of Prior Experience Assessment.

You will receive an email within the next 24 hours to confirm receipt of your request and confirming next steps.

[Go to my dashboard](#)

Next Steps?

- Your portfolio will be reviewed by 2 independent Assessors
- All Assessors are Faculty Members and Fellows themselves and have undergone assessment training
- The Assessors are given a month to complete their allocated assessments
- The awards and recommendations from the Assessors are then ratified by the Credentialing Panel
- You will hear from the Faculty Team shortly afterwards by post when you will receive the Faculty Welcome Pack
- You will be invited to train as an Assessor once you receive your Faculty award, if you have the appropriate experience / expertise.

Screen

Faculty team checks that I have submitted everything according to RPS published



First Assessor is allocated (2 weeks)



Second Assessor is allocated and outcome agreed (2 weeks)

If an outcome is not agreed, a Third Assessor will be allocated: this will extend the assessment period by up to 2 weeks



My Faculty Assessment Report (FAR) is written



The outcome of my assessment is ratified by the Credentiaing Panel



My Faculty Assessment Report and Faculty Certificate is processed



I receive my Faculty pack with my outcome and I contact the Faculty team to arrange receipt of my Faculty pin

If you have any further questions, please
contact the Education team at:
education@rpharms.com