

ENGLISH PHARMACY BOARD

Meeting to be held on Wednesday 24 March 2010 from 10.00am-1530 in the 5th floor dining room at the RPSGB, 1 Lambeth High Street, London, SE1 7JN

Confidential Business will be held from 10.00-10.45

Public Business will be held from 10.45 - 15.30

Agenda

Public Business

1. Welcome & Introductions

Gemma Donovan – President, BPSA
Richard Harris – Mansfield and District Region
Sally Shulman – Chiltern Region

2. Apologies:- Graeme Stafford; Sultan “Sid” Dajani; David Branford

3. Declaration of Interests – Paper 10.03/EPB.01

4. Minutes from the EPB meeting held on 9th February 2010 - Paper 10.03/EPB.02 and 10.03/EPB.03

5. Matters arising not specifically included on the Agenda

6. EPB business plan 2010

Updated version of the business plan – paper 10.03/EPB.04 (*Staff Lead Howard Duff, Director for England*)

7. Public Affairs & Communications Plan 2010

Paper 10.03/EPB.05 (*Staff Leads; Charles Willis, Head of Public Affairs and Neal Patel, Head of Corporate Communications*)

8. LPF update

Verbal update on progress with LPFs (*Staff Lead: Amanda King, LPF Manager*)

9. Commissioning Services for Community Pharmacy

9.1 Competition versus collaboration – discussion paper 10.03/EPB.06 (*Staff Lead: Charles Willis, Head of Public Affairs*)

9.2 Report on pharmacy commissioning paper 10.03/EPB.07 and appendix 1 (*Staff Lead: Rachael Wilkinson, Pharmacy in England co-ordinator*)

10. Membership Categories

Discussion paper/presentation 10.03/EPB.08 (*Staff lead: Patrick Stubbs, Head of Marketing and Membership*)

10.1 Working with BPSA – what support should be given to students now and how will it be delivered

11. Locum Template

Locum template and covering paper 10.03/EPB.09 + App 1 & 2 (*Staff Lead: Heidi Wright, English Practice and Policy Lead, Board Lead, Lindsey Gilpin, the Chair*)

12. Nomination of Board lead to External Representative Bodies

12.1 Nomination of lead person to National Clinical Assessment Service (NCAS)

12.2 General discussion on lead persons to external bodies

13. NPSA/RPSGB – Anti-Coagulation

Verbal update on this joint working (*Board Lead; Graham Phillips*)

14. Remote Supervision

Board members to discuss options for achieving the goal of becoming the “thought leaders” on this issue. Discussion paper 10.03/EPB.10 and app1 & 2 – (*Staff lead: Howard Duff, Director for England*)

15. Work Place Pressures

Board members to discuss the importance of progressing this issue. Paper 10.03/EPB.11 (*Staff lead: Howard Duff, Director for England*)

16. Strategy Day – Items for possible inclusion onto future agendas

In order to forward plan the agendas for future Strategy Days, Board members are asked to either:-

- (i) **come to the Board meeting fully prepared to support and discuss the issue they would like to be included onto a Strategy Day agenda**
- (ii) **submit a paper (*via Yvonne Dennington*) ahead of the meeting for circulation and consideration by Board members**

17. IT Strategy for Pharmacy and the PLB

General update on the IT strategy for pharmacy and the PLB – (*staff lead: Howard Duff*)

18. Any other Business

18.1 Consultation – GPhC Rules

Nominations for Board Leads (paper 10.03/EPB.12 + app 1) (*Staff Lead: Heidi Wright*)

19. Dates of next meetings

RPSGB – AGM – 19th May (7.30pm) Board members are asked to attend
Strategy Day – 20 May
Strategy Day - 22 June
Wednesday 23 June
Wednesday 13 October