Meeting to be held on Wednesday 5th February 2020 at RPS Offices, 2 Ash Tree Court, Woodsy Close, Cardiff Gate, Cardiff, CF23 8RW

Open Business will be held from 09.00 – 12.30 Please note: Regarding agenda items that are for noting, members of the Welsh Pharmacy Board are requested whenever practical, to raise questions with the appropriate person outside of the meeting, so that only matters of substance need to be dealt with at the meeting.

**OPEN BUSINESS AGENDA**

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| **Item number and start times** | **Subject** | **Purpose** | **Related papers/ slides** | **Objective** | **Item led by** |
| 1  **(09.00)** | Welcome and Introduction | For information | Verbal | Welcome and introductions to members and guest. | Suzanne Scott Thomas  Chair |
| 2. | Apologies | For information | Verbal | To note apologies | Suzanne Scott Thomas  Chair |
| 3. | Declarations of Interest | For noting | **05.02.20 WPB01** | To note declarations of interest | Suzanne Scott Thomas  Chair |
| 4.  **(09.05)** | Science and Research update | For update and discussion | **05.02.20 WPB02** | The WPB is asked to note the activity update from the Science and Research Team | Gino Martini  Chief Scientist  Via Skype |
| 5.  **(09.35)** | **Welsh Directorate Update**    Directors Report  Business Plan 2020  Approval of workplan | Papers for noting and comments | **05.02.20 WPB03** | WPB to note paper  WPB is asked to consider and discuss the draft of the One RPS Business Plan 2020 which contains priority areas for Wales and GB workstreams  Ratification of decisions from WPB Working Day (4th February 2020) | Elen Jones  Director for Wales  Suzanne Scott Thomas  Chair |
| 6.  **(10.05)** | Chair’s update | Verbal |  | WPB To note update | Suzanne Scott Thomas  Chair |
| 7.  **(10.30)** | Joint MDT work with RCGP |  | **05.02.20 WPB04** | Ratification of decisions from WPB Working Day (4th February 2020) | Ross Gregory  Head of External Relations |
| Coffee break 10.45am | | | | | |
| 8.  **(11.00)** | 2021 Welsh Assembly  Manifesto update | Paper for discussion | **05.02.20 WPB05** | Ratification of decisions - WPB Working Day (4th February 2020) | Ross Gregory  Head of External Relations |
| 9.  **(11.15)** | Local Engagement 2020  Welsh update | Verbal |  | WPB to note the activity | Elen Jones  Director for Wales |
| 10.  **(11.30)** | Elections | For noting | **05.02.20 WPB06** | WPB is asked to note the information around the NPB elections for 2020,  The WPB is also asked to note the key dates and timings for the 2020 elections process |  |
| 11.  **(11.40)** | Papers for noting – (which may need time for short discussion)  Consultations Update  Palliative Care Update  RPS Digital Update |  | **05.02.20 WPB07**  **05.02.20 WPB08**  **05.02.20 WPB09** | WPB to note update on progress |  |
| 12.  **(11.50)** | Minutes of the Open Business meeting held on 10TH September 2019  Matters arising from  Business meeting held on 10th September 2019 | For ratification | **05.02.20 WPB10** | To approve the minutes of the previous meeting | Suzanne Scott Thomas  Chair |
| 13. | Call for any other business |  |  | Any items not already notified to the office should be confirmed now and will be taken at the end of the meeting. | Suzanne Scott Thomas  Chair |
| 14. **(12.00)** | Education update | For update | **05.02.20 WPB11** | To update the WPB | Gail Fleming  Director for Education and Professional Development |
| 15.  **(12.30)** | Key messages |  |  |  |  |