

# ROYAL PHARMACEUTICAL SOCIETY

English Pharmacy Board meeting 8<sup>th</sup> October 2020

**OPEN BUSINESS**

This meeting will be held virtually by using ZOOM.

OPEN BUSINESS AGENDA 8<sup>th</sup> October 2020 - 9.30am – 12.30pm

Item (approx.. start time)	Subject	Purpose	Related papers/slides	Objective	Item led by
1 ( 9.30	Welcome	For noting	Verbal	For the Chair to welcome those present	Chair
2	Apologies	For noting	Verbal	To note apologies	Chair
3	Declarations of Interest	For noting	20.10/EPB.03(and 03C)	To note declarations of interest (either standing interests or interests specific to this meeting)	Chair
4.	Minutes	For decision	20.10/EPB.04	To approve minutes from the open business of EPB meeting on 24 June 2020	Chair
5	Matters arising	For noting	20.10/EPB.05	To note matters arising from the above minutes that are not specifically included on the agenda	Chair
6 (9.45am (30 minutes)	COVID Response Team activity and next steps	For noting and discussion	20.10.EPB.06	To update the Board on COVID 19 work since the last board meeting (24 June);_ <ul style="list-style-type: none"> <li>• CRT activity review</li> <li>• “RPS Response Team” function</li> </ul>	RS
7. (10.15 - 30 minutes)	Early Careers Pharmacist		Verbal	To update the EPB and discuss the work of the Early Careers Pharmacists programme	HJ/RT

	Programme				
8. (10.45 – 30 mins)	Inclusion and Diversity	For noting and discussion	20.10.EPB.08	To update the EPB on current activity including:- <ul style="list-style-type: none"> <li>• ABCD group</li> <li>• Next steps.</li> </ul>	AD/RS
9. (11.15 – 15 mins)	Science and Research	For discussion	20.10.EPB.09	To discuss the current and future work of the Science and Research team	GM
10 (11.30 – 20 mins)	Education	For discussion	20.10.EPB.10	To provide the EPB with a quarterly update on education	GF
11 (11.50 – 30 mins)	RPS 'New Normal'	For noting and discussion	20.10.EPB.11 (i),(ii),(iii)	To update and discuss with the EPB:- <ul style="list-style-type: none"> <li>(i)Independent prescribing – short life working group</li> <li>(ii)Progress on new policy principles</li> <li>(iii)Mental health and wellbeing</li> </ul>	HW/RS
12 (12.20/ 5mins)	Key Messages	For decision	Verbal	The English Pharmacy Board to agree key messages from the meeting for pharmacy press	Chair/RS
13.(12.25 5 mins)	Any other business	For discussion		English Pharmacy Board members should inform the Board Secretary in writing at least 48 hours before the meeting of any matter that is to be raised under Any other Business.	Chair
14. (12.30)	Dates of next meetings	For noting	All dates to be diarised	<b>Dates for 2021</b> Board meeting - 3 February 2021 Induction and working day – 22 June 2021 Board meeting 23 June 2021 Board meeting 23 September 2021 <b>(Note:</b> there is an option for an additional board day if required)	Chair
<b>Close of open business 12.30 – (half hour lunch break) - Confidential business will resume at 13.00pm</b>					