

ROYAL PHARMACEUTICAL SOCIETY

Scottish Pharmacy Board meeting 8 October 2020

OPEN BUSINESS

This meeting will be held virtually by using ZOOM.

OPEN BUSINESS AGENDA 8 October 2020 – 10:00 – 12:50

Item (approx. start time)	Subject	Purpose	Related papers/slides	Objective	Item led by
1 (10:00)	Welcome and apologies	For noting	Verbal		Chair
2	Apologies	For noting	Verbal	To note apologies	Chair
3	Declarations of Interest	For noting	20.10/SPB/03	To note declarations of interest (either standing interests or interests specific to this meeting)	Chair
4.	Minutes	For decision	20.10/SPB/04	To approve minutes from the open business of SPB meeting on 24 June 2020	Chair
5	Matters arising	For noting	20.10/SPB/05	To note matters arising from the above minutes that are not specifically included on the agenda	Chair
6 (10:15)	COVID Response Team activity and next steps	For noting and discussion	20.10/SPB/06	To update the Board on COVID 19 work since the last board meeting (24 June): <ul style="list-style-type: none"> • CRT activity review • CRT redesign • “RPS Response Team” function • 2nd Wave – how best to respond for our members? 	Clare Morrison/Carolyn Rattray

7. (10:30)	SPB Manifesto 2021	For noting and discussion	20.10/SPB/09	To consider the draft SPB manifesto for the 2021 Scottish Parliamentary election	Helen Reilly
8. (10:45)	Early Careers Pharmacist Programme	For noting and discussion	Verbal	To update the SPB and discuss the work of the Early Careers Pharmacists programme. An update around engagement we've seen since going into BAU, success/challenges.	Hanna Jenvey/Chair
9. (11:00)	Inclusion and Diversity	For noting and discussion	20.10.SPB.08	To update the SPB on current activity including <ul style="list-style-type: none"> • ABCD group • Next steps 	Amandeep Doll
10. (11:30)	Science and Research	For discussion	20.10.SPB.10	To discuss the current and future work of the Science and Research team. The Scottish Pharmacy Board is asked to consider how to encourage more pharmacists to undertake PhDs/ Research	Prof Gino Martini
11. (11:45)	Policy & Practice Update	For noting and discussion		To discuss <ul style="list-style-type: none"> • Independent prescribing – short life working group • Progress on new policy principles • Mental health and wellbeing & Pharmacists in Mental Health 	Annamarie McGregor
12 (12:20)	Education	For discussion	20.10/SPB/12	An update on the work of the Education & Professional Development team (Q3)	Gail Fleming
13. (12:40)	Key Messages	For decision	Verbal	The Scottish Pharmacy Board to agree key messages from the meeting for pharmacy press	Chair/Clare Morrison
14. (12:45)	Any other business	For discussion	20.10/SPB/14	Scottish Pharmacy Board members should inform the Board Secretary in writing at least 48 hours before the meeting of any matter that is to be raised under Any other Business. <ul style="list-style-type: none"> • Proposal for change in SPB meetings structure (mini-paper to be tabled by JB) 	Chair
15. (12:50)	Dates of next meetings	For noting	All dates to be diarised	Dates for 2021	Chair

				<p>See above, may be subject to change</p> <p>Board meeting - 3 February 2021 Induction and working day – 22 June 2021 Board meeting 23 June 2021 Board meeting 23 September 2021</p> <p>There is capacity for one other strategy day during the year.</p>	
Close of open business 12:50 – (30 mins lunch break) - Confidential business will resume at 13:20					