

Welsh Pharmacy Board Meeting 10th October 2018

Meeting to be held on Wednesday 10th October at RPS Office, 2 Ash Tree Court, Cardiff Gate Business Park, Cardiff, CF23 8RW

Coffee and pastries at 09.00

Open Business will be held from 09.15

Please note: Regarding agenda items that are for noting, members of the Welsh Pharmacy Board are requested whenever practical, to raise questions with the appropriate person outside of the meeting, so that only matters of substance need to be dealt with at the meeting.

OPEN BUSINESS AGENDA

| Item number and start times | Subject | Purpose | Related papers/ slides | Objective | Item led by |
|-------------------------------------|--------------------------|-----------------|------------------------|---|----------------------------------|
| 1 (9:15) 5 mins | Welcome and Introduction | For information | Verbal | Welcome and introductions to members and guests | Suzanne Scott Thomas Chair |

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| 2. (9.20) 5 mins | Apologies | For information | No paper/Verbal address | To note apologies:- | Suzanne Scott Thomas Chair |
| 3. (9.25) 5 mins | Declarations of Interest 2018 | For noting | 10.10WPB01 | To note declarations of interest. | Suzanne Scott Thomas Chair |
| 4. (9.30) 5 mins | Minutes of the Open Business meeting held on 20 th June 2018 | For noting | 10.10WPB02 | To approve minutes from the previous WPB Meeting held on 20 th June 2018 | Suzanne Scott Thomas Chair |
| 5. (9.35) 25 mins | Matters Arising from Business meeting held on 20 th June 18 | For discussion and approval | | Matters arising from the Open Business part of the minutes not specifically included in the agenda | Suzanne Scott Thomas Chair |
| 6. (10.00) 5 mins | Call for any other business | For noting | | Any items not already notified to the office should be confirmed now and will be taken at the end of the meeting | Suzanne Scott Thomas Chair |

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| <p>7. (10.05) 15 mins</p> | <p>Welsh Directorate Update</p> <p>OPP 2018 quarter 3 progress</p> <p>Director's report</p> <p>FIP Glasgow</p> | <p>Paper for noting</p> <p>Paper for noting</p> <p>Verbal Update</p> | <p>10.10WPB0(3A)</p> <p>10.10WPB03</p> | <p>To note papers</p> | <p>Mair Davies Director</p> |
| <p>8. (10.20) 15 mins</p> | <p>Chair's update</p> <p>FIP Glasgow</p> | <p>Paper for noting</p> <p>Verbal Update</p> | <p>10.10WPB04</p> | <p>To note paper</p> | <p>Suzanne Scott Thomas Chair</p> |
| <p>9. (10.35) 15 mins</p> | <p>Local Engagement</p> | <p>Paper For noting</p> | <p>10.10WPB05</p> | <p>To provide the Welsh Pharmacy Board with an update.</p> | <p>Jodie Williamson Professional Development & Engagement Lead</p> |

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| 10. (10.50) 20 mins | Policy Consultations Update Palliative Care Policy Update | For noting For noting | 10.10WPB06(A) 10.10WPB06 | The Welsh Pharmacy Board is asked to note the policy update. | Elen Jones Practice & Policy Lead/Acting Director |
| Coffee Break 11.10 | | | | | |
| 11. (11.30) 15 mins | Board member updates | Papers to follow | | Faculty Board NWIS FMD FIP Finance and remuneration Committee | Rob Davies WPB Member Cheryl Way WPB Member Richard Evans WPB Member |
| 12. (11.45) 5 mins | Key messages from meeting | For agreement | | Board to agree key messages to be published to members. | Suzanne Scott Thomas Chair |
| Close Open Business meeting | | | | | |

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| Open Confidential Meeting | | | | |
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| | Welcome to Guests | | Harvinder Sondh Director of Marketing and Product Development Jeremy Macdonald Director of Technology and Mahendra Patel Treasurer RPS | Suzanne Scott Thomas |
| 11.45 | Harvinder Sondh Director of Innovation and Enterprise | | Overview new roles and plans for 2019 and beyond and to explore how WPB can work together in the future | |
| Lunch 12.15am | | | | |