

# ROYAL PHARMACEUTICAL SOCIETY

Welsh Pharmacy Board meeting 22 June 2021

**OPEN BUSINESS**

## OPEN BUSINESS AGENDA 22 June 2021 at- 9.20

### Board members in attendance

Cheryl Way (CW), Ruth Mitchell (RM), Jamie Hayes, (JH), Elly Thomas (ET), Eleri Schivone (ES), Helen Davies (HD), Gareth Hughes (GH), Dylan Jones (DJ), Richard Evans (RE), Sudhir Sehrawat (SS).

### RPS Staff in attendance

Elen Jones (EJ), Director for Wales, Cath Ward (CW) Business Manager for Wales, Ross Gregory (RG) Head of External Relations Wales; Iwan Hughes (IH) Public Affairs and Policy Executive Wales, Jonathan Lloyd Jones (JLJ) Policy and Engagement Lead Wales, Alison Douglas (AD) RPS Governance Manager. Robbie Turner (RT) Director of Pharmacy and Member Experience, Corrine Burns (CB) PJ Correspondent

Item (approx. start time)	Subject	Purpose	Related papers/slides	Objective	Chair
1 (9.00am)	Welcome			<b>Welcome and introductions</b>  Elen Jones welcomed everyone to the voting segment of the meeting. She also advised that no observers had registered to attend the	Director for Wales Elen Jones

				<p>meeting.</p> <p>She congratulated the new and existing board members for their success in the recent elections to the Welsh Pharmacy Board.</p> <p>She also advised that due to COVID restrictions, it was necessary to create a process that could facilitate voting for officers. Mi Voice and AD would be running this process in the background and available to help with any technical issues.</p>	
	Apologies	For noting	No paper/Verbal address	No apologies were received.	Director for Wales Elen Jones
2	Declarations of Interests	For noting	21.06.WPB.02	Ruth Mitchell, Dylan Jones and Ely Thomas noted that they would send amended Declarations of Interest to the Business Manager.	Director for Wales Elen Jones
3	Election of Chair	For decision	Refer to amended Regulations Appendix E	<p><b>To elect chair in accordance with the amended Regulations appendix E</b></p> <p>Elen Jones as Director, assumed the role of Chair for this session.</p> <p>The board were informed that one nomination for Chair of WPB had been received as follows: -</p>	Director for Wales / Elen Jones Alison Douglas/Mi Voice

				<p>Cheryl Way nominated by Sudhir Seharwat and seconded by Ruth Mitchell.</p> <p>Cheryl Way confirmed that she was willing to accept the position.</p> <p>The board noted that the address had been circulated to the board in accordance with the Regulations. (i.e. within 7 days of the Board Meeting.</p> <p>The board fully ratified the decision to approve the nomination of Cheryl Way as Chair, and she was therefore duly elected.</p> <p>The Chair's written address is attached as Appendix A.</p> <p>Cheryl thanked the board for the confidence they had placed in her.</p>	
4.	Election of Vice Chair	For decision	Refer to amended Regulations Appendix E	<p><b>To elect vice chair in accordance amended Regulations appendix E</b></p> <p>Elen Jones in the Chair clarified the process of election of the Vice Chair role.</p> <ul style="list-style-type: none"> <li>- Nominations do not need to be present at the meeting</li> <li>- Nominations can vote for yourself</li> <li>- Secret ballot via Mi Voice platform and</li> </ul>	<p>Director for Wales Elen Jones Alison Douglas/Mi Voice</p>

				<p>there is an abstain option</p> <p>Elen Jones confirmed that nominations received in advance of the meeting were as follows: -</p> <p>Elly Thomas nominated by Helen Davies and seconded by Gareth Hughes.</p> <p>On the day: -</p> <p>Ruth Mitchell nominated by Jamie Hayes and seconded by Richard Evans.</p> <p>Both candidates confirmed their intentions to stand.</p> <p>At this stage, the board moved to a secret vote using the Mi Voice platform.</p> <p>The result of the secret ballot was recorded as follows: -</p> <p>Ruth Mitchell was duly elected as Vice Chair of the WPB.</p>	
5.	Appointment of 1 Welsh Pharmacy Board member to the Assembly	For decision	Refer to amended Regulations Appendix C	<p><b>To appoint 1 Member of the WPB in accordance the amended Regulations Appendix C</b> (NB Chair will automatically be member of the Assembly)</p>	Director for Wales Elen Jones

				<p>Elen Jones advised that one nomination to become the Assembly representative had been received in advance of the meeting.</p> <p>Elly Thomas nominated by Gareth Hughes and seconded by Helen Davies.</p> <p>On the day: - Ruth Mitchell nominated by Sudhir Seharwat and seconded by Jamie Hayes.</p> <p>Following discussion Elly Thomas withdrew her intention to stand, noting that she believed the role went hand in hand with the Vice Chair role.</p> <p>Ruth Mitchell was duly elected as the Assembly representative from the WPB.</p>	
6.	Co-option of Hospital Vacancy unfilled at Election	For decision		<p>Elen Jones advised that following the WPB elections one Hospital Sector place was not filled. This therefore meant that WPB had the option of co-opting a member into this position.</p> <p>WPB held an informal meeting prior to this meeting, at which Geraldine Mccaffery was nominated by several board members. Cheryl Way was tasked with speaking to the CPhO in North Wales and making an approach to the candidate.</p> <p>Geraldine Mccaffery confirmed that she was</p>	Director for Wales Elen Jones

				willing to accept the position. The WPB ratified Geraldine Mccaffery as the second Hospital representative on the WBP.	
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## **Appendix A**

### **Nomination for Chair of the Welsh Pharmacy Board 2021**

Having been a member of RPS since becoming a pharmacist and having the privilege of being on the Welsh Pharmacy Board for the last six years and Vice Chair for the last two years, I feel a great pride in where the profession has come under the leadership of the RPS.

As Vice Chair I have, on occasion, deputised for the Chair and throughout my time as Vice Chair I worked closely with the Chair and Director on Welsh and GB policy, face to face representation at Welsh Government, navigating the RPS as a business and the workings of Assembly. This enabled me to gain valuable skills, experience, and insights into understanding of what the role of Chair entails and has given me the confidence to be considered as Chair of the Welsh Board and represent the whole Board. I would also build on my experience as National Pharmacy and Medicines Management Lead for Digital Health and Care Wales where I chaired the Medicines Transcribing and e-Discharge Project Board and have led several national IT projects.

I have been involved with and watched with pride as the strategy and planning of the Welsh RPS team together with the GB team transforms into actions that shape the profession for the benefit of patients, working across sectors with other professional bodies and the Welsh Government. The tireless work to promote and support the work of pharmacists and their teams has been inspiring. The way pharmacists and pharmacy technicians have worked together to inform the vision for pharmacy in Wales that resulted in the publication of “Pharmacy Delivering a Healthier Wales” in 2019 has truly transformed what pharmacy will be in the future. Although a lot has been achieved there is a lot more to do. I believe I am well placed for this call to action as being a member of the Delivery Board charged with working to achieve the goals outlined in the vision I can influence others on the delivery and impact of actions within the vision. As Chair I believe I can be further empowered in this mission by being the strong voice of the Welsh RPS board.

In line with the Welsh Pharmacy Board's manifesto, I will work to ensure that information technology is available to support pharmacy service delivery. I have been involved and understand the need for digital systems for prescribing and medicines management integrated across sectors. The impact that the Covid-19 pandemic had on pharmacists and their teams who need appropriate access to patient records to enable them to provide safe and effective care to patients highlighted this. I am proud to have been involved in the changes made where information from GP records could be shared with pharmacists and pharmacy technicians in Welsh hospitals, as well as community pharmacists using the Choose Pharmacy platform and the transfer of information between the two, but more needs to be done. I will continue calling for improved access to systems and information for pharmacy staff in Wales, and across the borders within Great Britain and believe that as Chair I will be able to effectively do this.

We have all been through a very challenging year and pharmacy teams have been working throughout this time supporting patients, the public and our colleagues across all sectors of healthcare. I believe that this has increased the recognition of the value of our roles. This year has taken a toll on our own health and wellbeing, which has been recognised by the RPS who have worked hard with other organisations to ensure there is support for us available when we need it. I have signed the RPS Inclusion and Wellbeing pledge and as Chair will do all I can to ensure it is implemented on behalf of the Board and all our members. I believe that those non-members witnessing this will be inspired to join the society and so strengthen our depth of voice to include all those working with in the profession. I look forward to being able to meet face to face with members and the wider pharmacy professions when it is safe to do so. I love to learn and am a keen listener who is actively curious on how to bring in new ideas and reinvigorate plans from others with bright and inspiring minds. In the meantime, I hope that members will take advantage of the new digital networking opportunities that the RPS is developing. We have all learnt to do more virtually over the last year and I would want us to take advantage of the rapid progress that has been made to allow us to communicate over greater distances and to wider audiences sharing successes and learning from best practice.

It is great to see that we have four new members joining the Welsh Pharmacy Board this year. I welcome the new views and experiences they will bring. We had such a strong field of candidates this year, but sadly they couldn't all be elected. I will work to ensure those who care as passionately as we do about our profession are engaged with actively to encourage them to work closely with us to be even more successful in future. I wish to encourage all those not successful in this year's elections to remain engaged and stand again in the future. I am hugely grateful to our outgoing Chair, Suzanne, for the leadership she has demonstrated over recent years and will miss her and the other board members, Paul, Rob, Jodie and Adam, who chose not to stand again this year. They have contributed hugely to pharmacy in Wales and more widely and hope and trust that they will continue to support us.