

Scottish Pharmacy Board Meeting

PUBLIC BUSINESS

Meeting to be held on Wednesday 4 July 2018, at Holyrood Park House, 106 Holyrood Road, Edinburgh, EH8 8AS.

The Board meeting will commence at 10:00 am in the Duncan Room.

Please note:

1. Board members are asked to advise Alex MacKinnon / Carolyn Rattray at least 48 hours before the date of the meeting if there are items, detailed as for information, which may require discussion.
2. Oral presentations to the Board should not normally exceed 15 minutes, in order to allow adequate time for discussion. Where allocated time slots are less than 15 minutes, presentation time should be reduced accordingly to accommodate questions and discussion.
3. Please note that, in the interests of time-keeping, items for noting will not be discussed unless prior notice is given.

Item number and start times	Subject	Purpose	Related papers/ slides	Objective	Item led by
1. (10:00)	Welcome	For information	Verbal	Welcome and introductions to members and guests	Chair
2.	Apologies	For information	Verbal	To note apologies.	Chair
3.	Declarations of Interest	For noting	18.07/SPB/03	To note declarations of interest (either standing interests or interests specific to this meeting).	Chair
4. (10:10)	Minutes	For approval	18.07/SPB/04	To approve minutes from the SPB Public Business meeting held on 25 April 2018. (Board members are	Chair

				asked to forward any amendments to CR / AMK in advance of the meeting).	
5. (10:20)	Matters arising	For raising	18.07/SPB/05	To note matters arising from the above minutes that are not specifically included on the agenda.	Chair
6. (10:35)	FIP Glasgow 2018	For information	Verbal	The Scottish Pharmacy Board to be provided with a progress update on planning for FIP 2018, in Glasgow.	Alex MacKinnon
7. (10:45)	SPB Business Plan 2018	For information	18.07/SPB/07	AMK to update Board Members on progress to date on the SPB Business Plan 2018.	Alex MacKinnon
8. (10:55)	Access to records	For information	Verbal	AMK to update the SPB on latest position.	Alex MacKinnon
9. (11:05)	RPS Local	For information	18.07/SPB/09	AMcG to provide an update on RPS Local events to date, The RPS Local Day (18 June 2018) and plans for the next 6 months. BMs will be asked to indicate events that they are able to support. AMK to update the SPB around non-member conversion rates from the revalidation events.	Annamarie McGregor Alex MacKinnon
Refreshment break – 15 minutes					
10. (11:20)	Mental Health	For discussion	Verbal	To consider the addition of a mental health campaign similar to that developed by RPS England and recently launched in the Westminster Parliament	Annamarie McGregor
11. (11:50)	Policy and consultations	For information	18.07/SPB/11	The Scottish Pharmacy Board is asked to note:	Aileen Bryson
	Patient consent	For information	Verbal	<ul style="list-style-type: none"> • Update on policy and consultation activities for 2018 Quarter 2. • Update on the latest position 	Aileen Bryson

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	Independent Prescribing	For information and final comments	18.07/SPB/11(i)	<ul style="list-style-type: none"> This is an amended version of the paper which came to SPB in April and was developed in parallel with the RPS response to the GPhC consultation on education and training standards for pharmacist prescribers and helped inform the response. The RPS supports a re-scheduling of Cannabis from schedule 1 to schedule 2 of the Misuse of Drugs Regulations 2001. 	Aileen Bryson
	Cannabis policy statement	For information	18.07/SPB/11(ii)		Aileen Bryson
12. (12:05)	Hospital Standards	For information	Verbal	AMcG to report on progress of the enablement of the hospital standards.	Annamarie McGregor
13.(12:20)	The role of the pharmacist	For information	18.07/SPB/13	The final report on the role of the pharmacist consultation	Christopher John
Lunch 12:40 to 13:20					
14. (13:20)	<u>External Relations</u>				
	Social Media	For information	18.07/SPB/14(i)	Overview of results and success stories in Q2 of 2018.	Susanne Cameron-Nielsen/ Boyana Atanasova
	Draft poster	For approval	18.07/SPB/14(ii) (to be tabled on the day)	To enable BMs to approve the poster	

	Filming	For action	Workshop	NHS Scot @70. Board Member vignettes.	
15. (13:55)	Chair and Vice-Chair's Report	For noting	18.07/SPB/15 (to be tabled on the day)	To note an update on activities from the Chair and Vice-Chair since the Board meeting in April 2018.	Chair / Vice-Chair
16. (14:00)	Key messages	For decision	Verbal	SPB to agree key messages for pharmacy press from the meeting.	Susanne Cameron-Nielsen
17. (14:15)	Any other competent business	For information	Verbal	<ul style="list-style-type: none"> Scottish Pharmacy Board members should inform the Board Secretary in writing at least 48 hours before the meeting of any matter that is to be raised under <i>Any Other Competent Business</i>. 	
18. (14:25)	Date of next formal SPB meeting	For information	Verbal	SPB Board Day: Wednesday 26 September 2018.	Chair
Close of meeting: 14:30					

There will be a 10 minute refreshment break before commencing the Confidential Business meeting.