

Scottish Pharmacy Board Meeting

PUBLIC BUSINESS

Meeting to be held on Wednesday 17 January 2018, at Holyrood Park House, 106 Holyrood Road, Edinburgh, EH8 8AS.

The Board meeting will commence at 10:00 am in the Duncan Room.

Please note:

1. Board members are asked to advise Alex MacKinnon / Carolyn Rattray at least 48 hours before the date of the meeting if there are items, detailed as for information, which may require discussion.
2. Oral presentations to the Board should not normally exceed 15 minutes, in order to allow adequate time for discussion. Where allocated time slots are less than 15 minutes, presentation time should be reduced accordingly to accommodate questions and discussion.
3. Please note that, in the interests of time-keeping, items for noting will not be discussed unless prior notice is given.

tem number and start times	Subject	Purpose	Related papers/ slides	Objective	Item led by
1. (10:00)	Welcome	For information	Verbal	Welcome and introductions to members and guests	Chair
2.	Apologies	For information	Verbal	To note apologies.	Chair
3. (10:05)	Declarations of Interest	For noting	18.01/SPB/03	To note declarations of interest (either standing interests or interests specific to this meeting).	Chair
4. (10:10)	Minutes	For approval	18.01/SPB/04	To approve minutes from the SPB Public Business meeting held on 27 September 2017. (Board members are asked to forward any amendments to CR / AMK in advance of the meeting).	Chair

5. (10:15)	Matters arising	For raising	18.01/SPB/05	To note matters arising from the above minutes that are not specifically included on the agenda.	Chair
6. (10:20)	FIP Glasgow 2018	For information	Verbal	The Scottish Pharmacy Board to be provided with a progress update on planning for FIP 2018, in Glasgow.	AMK
7. (10:30)	Elections for 2018	To note	18.01/SPB/07	The SPB is asked to note the information around the NPB elections for 2018.	AMK / CR
8. (10:40)	SPB Business Plan 2018	For approval	18.01/SPB/08	The Scottish Pharmacy Board is asked to consider and approve the Scottish Pharmacy Board Business Plan for 2018.	AMK / CR
Refreshment break – 11:10 to 11:20					
9. (11:20)	RPS Local	For information	18.01/SPB/09	Annamarie McGregor to provide a report on the first tranche of RPS Local events and plans for 2018 (paper to be tabled on the day).	AMcG
10. (11:30)	Policy and consultations	For noting	18.01/SPB/10	The Scottish Pharmacy Board is asked to note the update on policy and consultation activities for 2017 Quarter 4.	ABr
	Cannabis for medicinal purposes	For consideration	18.01/SPB/10(i)	The Scottish Pharmacy Board is asked to consider the next steps for RPS policy on the proposed change of scheduling for cannabis.	AMK
11. (11:45)	Public Affairs Update	For information	18.01/SPB/11(i) Presentation	To update BMs on the top-level results of the MSP survey.	Susanne Cameron-Nielsen
	Lobbying (Scotland) Act 2016	For noting and BM action	18.01/SPB/11(ii) Presentation	To update BMs on legal obligations on the RPS for filing returns on lobbying engagements from 12 March 2018	

Scottish Pharmacy Board Meeting

PUBLIC BUSINESS

12. (12:15)	Hospital Standards	For information	A presentation	Janice Watt and Scott Garden, from the NAPs group, to present on the group's work leading the revision of the hospital standards.	
Lunch 12:45 to 13:30					
13. (13:30)	RPS Hospital Standards	For discussion		Following the presentation from the NAPs, the Scottish Pharmacy Board is asked to consider an RPS approach to the delivery and implementation of the hospital standards.	AMG
14. (13:45)	Chair and Vice-Chair's Report	For noting	18.01/SPB/14	To note an update on activities from the Chair and Vice-Chair since the Board meeting in June 2017.	Chair / Vice-Chair
15. (13:50)	Key messages	For decision	Verbal	SPB to agree key messages for pharmacy press from the meeting.	SCN
16. (14:00)	Any other competent business	For information	Verbal	<ul style="list-style-type: none"> • Arrangements for the Burns Supper • Moving the date of the January 2019 meeting forward by one week, i.e. Wednesday 23 January 2019. 	CR CR
17. (14:05)	Date of next meeting	For information	Verbal	Wednesday 25 April 2018.	Chair
Close of meeting: 14:05					

There will be a 5 minute refreshment break before commencing the Confidential Business meeting.