

English Pharmacy Board meeting 4th October 2018

OPEN BUSINESS

Open Business will be taken between 9am – 16.20pm

Lunch will be taken between 12.50 – 13.35pm

The meeting will be held in the Events Space, 4th floor, at the Royal Pharmaceutical Society, 66 East Smithfield, London, E1W 1AW

OPEN BUSINESS AGENDA 4th October 2018

Item (approx. start time)	Subject	Purpose	Related papers/slides	Objective	Item led by
1 (9.00am – 10 mins)	Welcome	For noting	Verbal	Welcome and introductions of members and guests:- Sarah Browbank, MRPharmS, RPS Ambassador Shirin Alwash, MRPharmS, RPS Ambassador Claire May, MRPharmS, Sussex LPF	Chair
2	Apologies	For noting	Verbal	To note apologies	Chair
3	Declarations of Interest	For noting	18.10/EPB.03(and 03C)	To note declarations of interest (either standing interests or interests specific to this meeting)	Chair
4 (9.10/ 5 min)	Minutes	For decision	18.10/EPB.04 (a) and b)	To approve minutes from the open business of EPB meeting on 20 th and 21 st June 2018	Chair
5(9.15/ 10mins)	Matters arising	For noting	18.10/EPB.05	To note matters arising from the above minutes that are not specifically included on the agenda	Chair
6 (9.25 – 15 mins)	Ratification of Public Affairs and Policy Statements	For noting and/or ratification	18.10/EPB.06 (a)	The English Pharmacy Board is asked to note and/or ratify :- (a)On line pharmacy	Robbie Turner/John Lunny

7 (9.40/ 20 mins) (Time allowance for any issues that may need to be discussed)	Updates from Team England	For noting	18.10/EPB.07 (i) – (viii) (i) Local Engagement (ii) Public Affairs and verbal update on the party conferences (iii) Policy and consultations (iv) Digital (IM&T) (v) Medicines Optimisation (RMOC update will be given verbally if available) (vi) PPHF (verbal) (vii) Innovators' Forum (verbal) (viii) FMD (verbal)	The English Pharmacy Board to note the reports	Robbie Turner/John Lunny /Gareth Kitson/ /Tracey Thomley
8(10.00 (45 mins)	Directorate of Education	Update	Verbal	To update the English Pharmacy Board on the new directorate of Education	Gail Fleming (Director of Education) Chris John and Beth Ward
9(10.45/ 15 mins)	Pharmacy and Member Experience: Professional Standards and Support	For noting		The English Pharmacy Board to note updates on: <ul style="list-style-type: none"> • What's new • Community pharmacy standards 	Robbie Turner/Wing Tang/Ivana Knyght
Coffee 11.00 – 11.10					
10 (11.10 – 60 mins)	EPB work programme /campaigns current and for 2019	For discussion	18.10.EPB.10 (a) and Presentation	To update EPB members on EPB work programmes with an overview of future campaigns:- (a)Diabetes – draft policy (b)Mental Health (c)Update on FIP	Robbie Turner/Gareth Kitson/John Lunny/Heidi Wright
11 (12.10 – 40 mins)	Regional Pharmacists update on	For noting, discussion and decision	Presentation	To update EPB members on the Sustainable Transformation Partnerships and systems leadership work and how this links in with the work on campaigns	Robbie Turner/Jon Campbell/Stephanie West/Amandeep Doll

	STPs and systems Leadership				
Lunch 12.50 - 13.35 in the Staff Restaurant, 4 th floor					
12 (13.35 – 30 mins)	English Pharmacy Board communication plan	Update and discussion	18.10.EPB.12	To update the English Pharmacy Board on the communications plan for 2018 and to discuss the draft Communications and Spokesperson policy ahead of approval by the Assembly	Neal Patel/Melissa Dear
13 (14.05 — 15 mins)	Science Update	Update	18.10.EPB.13 (a) and (b)	To give the English Pharmacy Board an update on the work of the Science team (a) including an update on the Research Ready Programme (b)	Luigi (Gino) Martini, Chief Scientist/Clare Thompson, Deputy Chief Scientist
14 (14.20 (15 mins)	Statutory Item: re the removal of Sectoral Places and whether the EPB can continue to properly fulfil its duties	To continue the discussion and come to agreement after considering further evidence/views on the hospital pharmacy sector from HEAG	18.10.EPB.14 (reissue of paper 18.06.EPB.06)	The English Pharmacy Board will consider if it is able to properly fulfil its duties to represent the full breadth of the profession in the year ahead. Particular attention will be given to suitable representation of different sectors.	Chair
15 (14.35 (30 mins)	Pharmacists in GP Surgeries evaluation update from the pilot programme – implementation phase 2)	Update	Verbal (presentation and Q&A)	Pilot evaluation of pharmacists in GP at NHS England	Matt Boyd, MRPharmS, Associate Professor in Patient Safety and Pharmacy Practice Head of MPharm Year 4 School Lead for Fitness to Practise and Ravi Sharma, MRPharmS, Programme Clinical Lead (Clinical Pharmacy), NHS England
Tea/Coffee 15.05 – 15.15					

16 (15.15 (30 mins)	Brexit Update	Discussion and decision	Verbal	The English Pharmacy Board to receive an update on the Brexit roundtable meeting and to discuss next steps	Robbie Turner/John Lunny
17 (15.45 (20 mins)	Local practice forums: 2 way communication channel with EPB and rebranding LPFs to RPS Locals	Discussion and decision	18.10/EPB.17 (a) and (b)	For the English Pharmacy Board to discuss and decide:- (a) rebranding LPFs to RPS locals (b) whether to have a standing item on the EPB open meeting agenda for a member to attend to raise issues of concern or interest	Chair / Robbie Turner Gareth Kitson
18(16.05/ 10 mins)	Key Messages	For decision	Verbal	The English Pharmacy Board to agree key messages from the meeting for pharmacy press	Neal Patel/Chair
19 (16.15/ 5 mins)	Any other business	For discussion		English Pharmacy Board members should inform the Board Secretary in writing at least 48 hours before the meeting of any matter that is to be raised under Any other Business.	Chair
20 (16.20)	Dates of next meetings	For noting	All dates to be diarised. Board meeting dates are firm but working days will only be used at the discretion of the Chair and Director for England	Dates for 2019 EPB working day – 30 th January EPB meeting – 31 st January EPB working day – 10 th April EPB meeting – 11 th April EPB working day 19 th June EPB meeting – 20 th June EPB working day 9 th October EPB meeting – 10 th October	Chair
Close of open business 16.20					