

Welsh Pharmacy Board Agenda

Meeting to be held on Thursday 4 February 2016 from 9.30 a.m. to 4.30 pm at 2 Ash Tree Court, Cardiff Gate Business Park, Cardiff, CF23 8RW

Open Business will be held from 9.30am to 1.30pm
Confidential Business will be held from 1.30pm to 3.55pm
Restricted Business will be held from 4.00pm to 4.30pm

OPEN BUSINESS

1. Welcome and introductions (9.30)

Helen Gordon, CEO
Sandra Gidley, Chair of English Pharmacy Board
Sultan 'Sid' Dajani, English Pharmacy Board member
Howard Duff, Director for England
Chris Martin, Guest, Bevan Commission

2. Apologies for absence

Ash Soni, President

3. Declaration of Interests

The Welsh Pharmacy Board (WPB) is reminded that each member is personally responsible to notify the Secretary to WPB of any amendment to their register of interests
(Item 16.02/WPB/03)

For noting

4. Minutes of the Open business of the WPB meeting held on 15 October 2015.

To approve minutes from the previous WPB Meeting on 15 Oct 2015.
(Item 16.02/WPB/04)

5. Matters arising from the Open Business part of the minutes not specifically included in the agenda

6. Call for any other business

Any items not already notified to the office should be confirmed now and will be taken at the end of the meeting.

7. An Update on the work of NHS Wales Prudent Prescribing implementation Group (PPIG) and the Bevan Commission (9.40)

(Guest: Chris Martin, Chair of PPIG)

8. Leadership in Wales (10.10)

a) Welsh Directorate Update

- To provide a summary on the Welsh Directorate activities in 2015 – App 1
- To note WPB Business Plan activities 2016 – App 2-3
(Paper 16.02/WPB/08a – Staff lead: Mair Davies, Director for Wales)

b) Chair's update (10.20)

To note Chair's update from activities in 2015.

- Error reporting Task and Finish Group

(Paper 16.02/WPB/08b - Board lead: Suzanne Scott-Thomas,)

c) Information Technology in Wales update (10.40)

To provide a verbal update on recent IT development in Wales.

(Board lead: Cheryl Way)

d) Membership and communication update (10.50)

To provide a verbal update on the membership activities

(Staff leads: Jason Bartlett and Jodie Williamson, Membership Engagement and Communications Manager)

For discussion and decision

e) RPS Public Affairs Update (11.00)

To provide the Board with an update on public affairs activity and proposals for action in 2016

(Paper 16.02/WPB/08e Appx 1- Staff Lead: Ross Gregory, Head of External Relations)

For noting and decision

9. Consultation updates and key policy statements formed by consultation responses (11.15)

a) To update the recent consultation responses submitted by RPS and the WPB

b) To agree the policy work in Wales on;

- Managed repeats
- Medicines Supply
- Homeopathy
- Prescribing

(Paper 16.02/WPB/09a and 09b- Staff Lead: Elen Jones, Policy and Practice Lead)

10. National Pharmacy Board Election 2016 (12.00)

To note the forthcoming Welsh Pharmacy Board election for 2016

(Paper 16.02/WPB/10 - Staff lead: Mair Davies, Director for Wales)

Lunch (12:15)

For noting

11. Matters to report (13.00)

- i) Professional Development and Support, updates from Sept – Dec 2015 including;
 - RPS Professional Support – Ruth Wakeman
 - Standards and Guidelines – Ruth Wakeman
 - Research update – Rachel Joynes
 - Workforce Development – Chris John
 - Science update – Jayne Lawrence
 - Faculty and Foundation update – Stuart Semple and Beth Ward

(Paper 16.02/WPB/11i)

- ii) Rpharms website re-development
(Paper 16.02/WPB/11ii)

12. Any Other Business(13.15)

- Short life working group webinar – *Mair Davies, Director for Wales*

For Agreeing

13. Key Messages from meeting (13.20)

Board to agree key messages to be published to members.
(Board Lead: *Suzanne Scott-Thomas*)

For Noting

14. Date of 2016 Meeting

Welsh Pharmacy Board	Thursday February 4 th
WPB Working Day	Thursday March 17 th
Welsh Pharmacy Board	Thursday April 28 th
WPB Induction and Planning Day	Monday June 20 th
Welsh Pharmacy Board	Tuesday June 21 st
Annual General Meeting (not a compulsory attendance)	Wednesday June 22 nd (Evening)
WPB Working Day	Thursday September 15 th
Welsh Pharmacy Board	Thursday October 13 th

For Information

The following items are circulated for information.

- **Open Business Agendas from the Scottish & English Board Meetings**
 - a) Scottish Pharmacy Board Meeting – 20 January 2016
 - b) English Pharmacy Board Meeting – 28 January 2016

1.30pm Close of Open Business Meeting