

# ROYAL PHARMACEUTICAL SOCIETY

English Pharmacy Board meeting 10<sup>th</sup> October 2019

**OPEN BUSINESS**

Open Business will be taken between 9am – 16:00pm

Lunch will be taken between 12.45pm – 13.30pm in the Staff Restaurant

The meeting will be held in the Events Space, 4<sup>th</sup> floor at the Royal Pharmaceutical Society, 66 East Smithfield, London, E1W 1AW

## OPEN BUSINESS AGENDA 10<sup>th</sup> October 2019

Item (approx.. start time)	Subject	Purpose	Related papers/slides	Objective	Item led by
1 ( 9.00am – 10 mins)	Welcome	For noting	Verbal	<b>Welcome</b> and introductions of members and guests:- Sunayana Shah, FRPharmS, Industrial Pharmacists' Forum Jatinder Harchowal, FRPharmS, Hospital Expert Advisory Group Representative from BPSA Mike Holden, FRPharmS, RPS in Wessex Sumayya Kasuji, MRPharmS, RPS in West Yorkshire Fatema Mamdani, RPharmS, RPS in North West London	Chair
2	Apologies	For noting	Verbal	To note apologies: Thorrhun Govind, Ash Soni	Chair
3	Declarations of Interest	For noting	19.10/EPB.03(and 03C)	To note declarations of interest (either standing interests or interests specific to this meeting)	Chair

4 (9.10/ 5 min)	Minutes	For decision	19.10/EPB.04	To approve minutes from the open business of EPB meeting on 19 <sup>th</sup> and 20 <sup>th</sup> June 2019	Chair
5(9.15/ 10mins)	Matters arising	For noting	19.10/EPB.05	To note matters arising from the above minutes that are not specifically included on the agenda	Chair
6 (9.25/ 20 mins) (Time allowance for any issues that may need to be discussed)	Updates from Team England	For noting	19.10/EPB.06 (i) – (vi) (i) Local Engagement (ii) Public Affairs (iii) Policy and consultations (iv) Digital (IM&T) (v) Joint GB policy (vi) System Leadership	The English Pharmacy Board to note the update papers	Ravi Sharma/John Lunny /Gareth Kitson/ Amandeep Doll/ Nicola Gray/Stephanie West
7 (9.45 – 20 mins)	Public Affairs and Policy Statements	For discussion	19.10.EPB.07	The English Pharmacy Board to discuss:- <ul style="list-style-type: none"> <li>Pharmacogenomics</li> </ul>	Ravi Sharma
8. (10.05 – 10 mins)	Science Update	Update	19.10.EPB.08	To give the English Pharmacy Board an update on <ul style="list-style-type: none"> <li>Pharmacogenomics</li> <li>Summer summit (June 2020)</li> <li>CAR-T therapies</li> </ul>	Luigi (Gino) Martini
9(10:15 (55 mins)	Education and Professional Development Directorate	Update	19.10.EPB.09 (a) update (b) RPS Assessment	To update the English Pharmacy Board the Education and Professional Development Directorate:- <ul style="list-style-type: none"> <li>RPS assessment</li> <li>Faculty Review</li> </ul>	Gail Fleming/Chris John/Beth Ward/Joseph Oakley
<b>Coffee 11:10-11:20</b>					
10 (11.20 – 85 mins)	EPB work plan for 2019 and beyond	For discussion	Presentation and	To update and gain feedback from EPB members on EPB work plan including:- <ul style="list-style-type: none"> <li>Public Affairs Plan (20 minutes)</li> <li>Workplace pressures (10 minutes)</li> <li>System leadership (events/blogs/surveys)</li> </ul>	Ravi Sharma/Gareth Kitson/John Lunny/Nicola Gray/Amandeep Doll/Stephen

				(20 minutes) • Digital Capabilities (25 minute workshop)	Goundrey Smith
<b>Lunch 12.45 - 13.30 in the Staff Restaurant, 4<sup>th</sup> floor</b>					
11 (13.30 — 20 mins)	Innovators' Forum	Discussion and decision	19.10.EPB.11	The English Pharmacy Board to discuss the options paper and agree the proposal for the future of the Innovators' Forum	Chair/Mahendra Patel/Ravi Sharma
12 13.50 (30 mins)	Pharmacy and Member Experience:	For noting	Verbal update	The English Pharmacy Board to note updates on: <ul style="list-style-type: none"> <li>Update on the Inclusion and Diversity programme</li> <li>Conference 2018</li> </ul>	Robbie Turner /Hanna Jenvy /Rachael Young /Gareth Kitson
13 14.20 (25 mins)	BPSA	For noting	Verbal update	To update the English Pharmacy Board on th work of the BPSA and future plans	Person to be confirmed
14(14.45 – 15 mins)	English Pharmacy Board communicati on plan	Update and discussion	Verbal update and presentation	To update the English Pharmacy Board on communications plan for the EPB for 2019	Neal Patel/Melissa Dear
<b>Tea/Coffee 15.00</b>					
15 (15.10) 30 mins	Brexit Update	Discussion and decision	Verbal	The English Pharmacy Board to receive an update on the Brexit <ul style="list-style-type: none"> <li>Medicine shortages – how can we help our members?</li> </ul>	Ravi Sharma/ John Lunny
16(15.40/ 10 mins)	Key Messages	For decision	Verbal	The English Pharmacy Board to agree key messages from the meeting for pharmacy press	Neal Patel/Chair
17 (15.50/ 10 mins)	Any other business	For discussion		English Pharmacy Board members should inform the Board Secretary in writing at least 48 hours before the meeting of any matter that is to be raised under Any other Business. <ul style="list-style-type: none"> <li>Pharmacists transitioning to become doctors through extra training (Hemant Patel)</li> <li>The Declaration of Geneva (Sibby Buckle)</li> </ul>	Chair

18 (16.00)	Dates of next meetings	For noting	All dates to be diarised. Board meeting dates are firm but working days will only be used at the discretion of the Chair and Director for England	<p><b>Dates for 2019</b>  EPB working day 9<sup>th</sup> October  EPB meeting – 10<sup>th</sup> October</p> <p><b>Dates for 2020</b>  EPB working day - 29<sup>th</sup> January  EPB meeting – 30<sup>th</sup> January  EPB working day – 22<sup>nd</sup> April  EPB meeting – 23<sup>rd</sup> April  EPB working and induction day – 17<sup>th</sup> June  EPB meeting – 18<sup>th</sup> June  EPB working day – 7<sup>th</sup> October  EPB meeting – 8<sup>th</sup> October</p>	Chair
<b>Close of open business 16.00</b>					