

ROYAL PHARMACEUTICAL SOCIETY

Joint National Pharmacy Board meeting 3 February 2021

OPEN BUSINESS

This meeting will be held virtually by using ZOOM.

OPEN BUSINESS AGENDA 3rd February 2021 at 9.00am – 12.40am

Item (approx. start time)	Subject	Purpose	Related papers/slides	Objective	Item led by	Item chaired by
1 (9.00 (10 mins)	Welcome	For noting	Verbal	For the Chair to welcome those present	President	President
2 (9.10) (10 mins)	Address from CEO	For noting	Verbal		CEO	President
3 (9.20 – 5 mins)	Apologies	For noting	Verbal	To note apologies	Chair	President
4	Declarations of Interest	For noting	21.02/EPB/SPB/WPB/04(and 03C)	To note declarations of interest (either standing interests or interests specific to this meeting)	Chair	President
Break out rooms into England Scotland and Wales						
5(9.25– 15 mins)	Minutes	For decision	21.02/EPB.05/SPB .05/WPB.05	To approve minutes from the open business of EPB/SPB/WPB meeting on 8 th October 2020	Chair	Chairs of Boards
6	Matters arising	For noting	21.02/EPB.06/SPB .06/ WPB.06	To note matters arising from the above minutes that are not specifically included on the agenda	Chair	Chairs of Boards
All participants return to main zoom room at 9.40am						
7 (9.40 (80 mins)	COVID Response Team (CRT)	For noting and discussion	21.02.NPB.07	For the Country boards to inform and shape the pro-active elements of the COVID Response team's work. Key questions are outlined, but	Elen Jones, Gino Martini, Wing Tang	SST

				note that these are subject to change if any pressing, reactive issues arise the week of the board meeting that require input to help inform actions.		
Comfort break at 11.00 – 10 mins						
8. (11.10 (30 mins)	GPhC	For discussion	Verbal	For the National Boards to discuss the current status of the Prov reg exam as well as the future of the registration exam	Gail Fleming	CA
9. (11.40 – 20 mins	Inclusion and Diversity	For noting and discussion	21.02.NPB.09 (a) and (b)	(a) For country boards to inform and shape the RPS Workforce Pledge as part of the RPS I&D Strategy. (b) RPS Inclusion and Diversity update and progress paper for noting	Amandeep Doll	JB
10. (11.55– 20 mins	Workforce Wellbeing	For noting and discussion	21.02.NPB.10	For country boards to discuss actions and support required to progress the Workforce Wellbeing support and networks workstream.	Heidi Wright	SST
11. (12.10 – 30 mins)	Brexit	For discussion	21.02/NPB.11	For Country Board discussion on the Brexit priority areas and whether there are other key issues where further work is needed?: <ul style="list-style-type: none"> • Medicines supply • EU prescriptions – status • FMD • Life sciences 	Country Public Affair Leads	CA
12.	Papers for noting	For Noting	21.02/NPB/12(a) 21.02/EPB/SPB/W PB/12(b) 21.02/NPB/12(c) 21.02/NPB/12(d) 21.02/NPB/12(e) 21.02/NPB/12(f)	(a) Board members – responsibilities and functions (b) National Board Elections for 2021 (England/Scotland/Wales) (c) Education – quarterly report (d) Science and Research report (e) Policy and consultations (f) Public Affairs		JB

13.(12.30 10 mins)	Any other business	For discussion		Pharmacy Board members should inform their respective Chair, Country Director or Business Manager in writing at least 48 hours before the meeting of any matter that is to be raised under Any other Business.	Chair	JB
14. (12.40)	Dates of next meetings	For noting	All dates to be diarised	Dates for 2021 Induction and working day – 22 June 2021 Board meeting 23 June 2021 Board meeting 23 September 2021 (Note: there is an option for an additional board day if required for EPB)	Chair	JB
12.40 End of Open Business – Confidential business for Board members and staff only will resume at 13.10						