

ROYAL PHARMACEUTICAL SOCIETY

English Pharmacy Board meeting 30th January 2020

OPEN BUSINESS

Open Business will be taken between 10.45am – 15.45pm (Please note: continuing Confidential Business will be taken between 9.00am and 10.45am)

Lunch will be taken between 12.50pm – 13.30pm in the Staff Restaurant

The meeting will be held in the Events Space, 4th floor at the Royal Pharmaceutical Society, 66 East Smithfield, London, E1W 1AW

OPEN BUSINESS AGENDA 30th January 2020

Item (approx.. start time)	Subject	Purpose	Related papers/slides	Objective	Item led by
Coffee 10.45 – 10.55					
1 (10.55am – 10 mins)	Welcome	For noting	Verbal	Welcome and introductions of members and guests:- Lynne Smith, Assembly Lay member Sue Kilby, FRPharmS, Industrial Pharmacists' Forum Jatinder Harchowal, FRPharmS, Hospital Expert Advisory Group Regan McCahill, President BPSA Paul Wright MRPharmS, CPO's Clinical Fellow Annett Blochberger MRPharmS, CPO's Clinical Fellow Faraaz Hussain, MRPharmS, RPS in West Yorkshire	Chair
2	Apologies	For noting	Verbal	To note apologies: Duncan Petty	Chair
3	Declarations	For noting	20.01/EPB.03(and	To note declarations of interest (either standing	Chair

	of Interest		03C)	interests or interests specific to this meeting)	
4 (11.05/ 5 min)	Minutes	For decision	20.01/EPB.04	To approve minutes from the open business of EPB meeting on 10 th October 2019	Chair
5(11.10/ 10mins)	Matters arising	For noting	20.01/EPB.05	To note matters arising from the above minutes that are not specifically included on the agenda	Chair
6 (11.20 – 5 mins)	EPB elections 2020	For noting	20.01/EPB.06	To note the EPB elections for 2020	Ravi Sharma
7 (11.25/ 15 mins) (Time allowance for any issues that may need to be discussed)	Updates from Team England	For noting	20.01/EPB.07 (i) – (iv) (i) Local Engagement (ii) Public Affairs (iii) Policy and consultations (iv) Digital (IM&T)	The English Pharmacy Board to note the update papers	Ravi Sharma/John Lunny / Heidi Wright
8 (11.40 – 30 mins)	Education and Professional Development Directorate	Update	20.01.EPB.08	To update the English Pharmacy Board the Education and Professional Development Directorate:-	Gail Fleming/Chris John/Beth Ward/Joseph Oakley
9 (12.10 – 20 mins)	Science Update	Update	20.01.EPB.09	To give the English Pharmacy Board an update	Luigi (Gino) Martini
10 (12.30 – 20 mins)	Pharmacy and Member Experience:	For noting	Verbal update	The English Pharmacy Board to note updates on:	Robbie Turner /
Lunch 12.50 - 13.30 in the Staff Restaurant, 4th floor					
11 (13.30 – 14:30 - 60 mins)	EPB work plan for 2020 and beyond	For discussion	Presentation and	To update and gain feedback from EPB members on EPB work plan including:- <ul style="list-style-type: none"> • Priorities for 2020 • Workforce wellbeing • Digital capabilities (strategy for 2020) 	Ravi Sharma/John Lunny/

				<ul style="list-style-type: none"> Public affairs 	
12 (14.30 20 mins)	BPSA	For noting	Verbal update	To update the English Pharmacy Board on the work of the BPSA and future plans for 2020	Regan McCahill
Tea/Coffee 14.50 – 15.00					
13 (15.00 – 15 mins)	English Pharmacy Board communication plan	Update and discussion	Verbal update and presentation	To update the English Pharmacy Board on communications plan for the GB for 2020	Neal Patel/Melissa Dear
14 (15.15/ 10 mins)	Key Messages	For decision	Verbal	The English Pharmacy Board to agree key messages from the meeting for pharmacy press	Neal Patel/Chair
15 (15.25/ 20 mins)	Any other business	For discussion		English Pharmacy Board members should inform the Board Secretary in writing at least 48 hours before the meeting of any matter that is to be raised under Any other Business. <ul style="list-style-type: none"> Pharmacists transitioning to become doctors through extra training (Hemant Patel) 	Chair
16 (15.45)	Dates of next meetings	For noting	All dates to be diarised. Board meeting dates are firm but working days will only be used at the discretion of the Chair and Director for England	Dates for 2020 EPB working day – 22 nd April EPB meeting – 23 rd April EPB working and induction day – 17 th June EPB meeting – 18 th June EPB working day – 7 th October EPB meeting – 8 th October	Chair
Close of open business 15.45					