

ENGLISH PHARMACY BOARD MEETING – OPEN BUSINESS

Minutes of the open meeting held on Tuesday 20 June at 11.00 at The Royal Pharmaceutical Society, 66 East Smithfield, London E1W 1AW and on Teams

Present:

English Pharmacy Board

Thorrund Govind (TG) Adebayo Adegbite (AA), Claire Anderson (CA), Danny Bartlett (DB), Emma Boxer (EM) (joined by Teams), Sibby Buckle (SB), Ciara Duffy (CD), Brendon Jiang (BJ), Alisdair Jones (AJ), Sarwat (Sorbi) Khattak (SK), Ewan Maule (EM) Erutase (Tase) Oputu (TO)(joined by Teams), Paul Summerfield (PS)

In attendance:

RPS Staff

Paul Bennett (PB) Chief Executive, Jenny Allen (JA) CPhO Fellow to the RPS, James Davies, Director for England, Yvonne Dennington (YD) Business Manager, England, Amandeep Doll (AD) Head of Professional Belonging; Alison Douglas (AD) Governance Manager, John Lunny (JL), Public Affairs Lead England, Heidi Wright, Practice and Policy Lead for England

In Attendance

2 x RPS member observers (by Teams)

Apologies

Michael Maguire (MM),

23.06.EPB.01	Welcome and Apologies	
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	<p>JD welcomed board members, staff, invited guests and observers to the meeting. He gave a warm welcome to the two new board members DB and SK.</p>	
<p>23.06.EPB.02</p>	<p>Declarations of Interest</p> <p>The EPB noted paper 23.02.EPB.02 (an updated version was circulated in advance of this meeting)</p>	
<p>23.06.EPB.03</p>	<p>Election of Chair</p> <p>James Davies took the chair for this item and informed those present of the procedure that would be followed for the voting. Alison Douglas (Governance Manager) was present to oversee the voting process.</p> <p>James informed the Board that two nominations had been received for the position of Chair after following due process as set out in (Amended) Appendix E of the Regulations, calling for nominations in advance of the meeting. A proxy vote was submitted by Tase Oputu in adherence with the (Amended) Appendix E of the Regulations. The following nominations were received:-</p> <div style="margin-left: 40px;"> <p>Tase Oputu Nominated by Adebayo Adegbite Secoded by Alisdair Jones</p> <p>Brendon Jiang Nominated by Adebayo Adegbite Secoded by Ewan Maule</p> </div> <p>Both candidates accepted their nomination and agreed their declarations of interest as per updated paper 23.06.EPB.02. Voting then took place as per (Amended) Appendix E of the Regulations.</p> <p>The candidate who received the majority of votes and will become Chair is Tase Oputu. The name of the Chair will be published after the meeting.</p> <p>The Chair’s written address is attached as Appendix A.</p>	

	<p>The new Chair, Tase Oputu, thanked board members for their support and entrusting her with the role of Chair, Tase said she will work hard to deliver on the Vision for Pharmacy Practice in England and that she thought the future will be a turbulent and challenging time in the history of the RPS.</p> <p>A short break was given before the election of the Vice Chair.</p> <p>Tase Oputu took the Chair but explained that as she had joined the meeting remotely by Teams she would hand over the Chair to the Director for England, James Davies, for the remainder of the meeting.</p>	
23.06.EPB.04	<p>Election of Vice Chair</p> <p>The Chair explained the process for the nomination of Vice-Chair in accordance with (Amended) Appendix E of the Regulations and informed the Board that no nominations for Vice Chair had been received, but in accordance with the (Amended) Regulations Appendix E unsuccessful candidates standing for Chair are automatically eligible to stand for Vice Chair.</p> <p>JD asked Brendon Jiang if he would like to serve as Vice Chair. Brendon Jiang confirmed he would like to accept the position of Vice Chair.</p> <p>The Chair asked the board members to affirm Brendon Jiang as Vice Chair. The Board members affirmed this appointment. The name of the Vice Chair will be published after the meeting.</p> <p>Brendon said he was delighted to receive affirmation from the Board for the role of Vice Chair and was delighted to serve alongside Tase. He said he had a desire to drive the vision working collaboratively with others. He thanked the Board for their vote of confidence.</p>	
23.06.EPB.05	<p>Appointment of Four English Pharmacy Board members to the Assembly</p> <p>JD took the chair for this item.</p>	

	<p>The EPB noted paper 23.06.EPB.05 circulated in advance of the meeting.</p> <p>The nominations were called in accordance with (Amended) Appendix C of the Regulations. The six nominations below were received in advance of the meeting. As Tase Oputu and Brendon Jiang are now the Chair and Vice Chair this leaves four nominations for four places on the Assembly, therefore no ballot was required.</p> <table border="0"> <thead> <tr> <th>Nominee</th> <th>Proposer</th> <th>Secunder</th> </tr> </thead> <tbody> <tr> <td>Thorrhun Govind</td> <td>Alisdair Jones</td> <td>Adebayo Adegbite</td> </tr> <tr> <td>Alisdair Jones</td> <td>Tase Oputu</td> <td>Thorrhun Govind</td> </tr> <tr> <td>Sarwat (Sorbi) Khattak</td> <td>Adebayo Adegbite</td> <td>Tase Oputu</td> </tr> <tr> <td>Ciara Duffy</td> <td>Self nominate</td> <td>Brendon Jiang</td> </tr> <tr> <td>Tase Oputu</td> <td>Self nominate</td> <td>Alistair Jones</td> </tr> <tr> <td>Brendon Jian</td> <td>Self nominate</td> <td>Ciara Duffy</td> </tr> </tbody> </table> <p>JD asked the nominees to declare any interests that vary from the updated paper 23.06.EPB.02 circulated before the meeting. No updates to declarations of interest were given. JD invited the nominees to make a short supporting speech. Each nominee gave a short speech.</p> <p>JD asked the EPB to affirm the appointment of the following four members of the English Pharmacy Board to the Assembly for a term of office of two years providing they remain an elected member of the English Pharmacy Board:-</p> <p>Thorrhun Govind, Alisdair Jones, Sarwat (Sorbi) Khattak and Ciara Duffy.</p> <p>The English Pharmacy Board affirmed the appointment of the four Assembly members. Their names will be published after the meeting.</p>	Nominee	Proposer	Secunder	Thorrhun Govind	Alisdair Jones	Adebayo Adegbite	Alisdair Jones	Tase Oputu	Thorrhun Govind	Sarwat (Sorbi) Khattak	Adebayo Adegbite	Tase Oputu	Ciara Duffy	Self nominate	Brendon Jiang	Tase Oputu	Self nominate	Alistair Jones	Brendon Jian	Self nominate	Ciara Duffy	
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<p>23.06.EPB.06</p>	<p>Statutory Item: Can the EPB continue to properly fulfil its duties without the need for sectoral places?</p> <p>The Chair introduced this item.</p>																						

	<p>The English Pharmacy Board noted paper 23.06.EPB.06 and appendix.</p> <p>There was some discussion about this item. The Board agreed that the English Pharmacy Board can continue to properly fulfil its duties without the need for sectoral places.</p> <p>Action 1: The EPB suggested that all three boards should have this statutory agenda item on their agendas for discussion at the June meetings. It was suggested that this be taken to the Assembly for debate.</p>	
23.06.EPB.07	<p>Dates of next NPB/EPB meetings:</p> <p>20 September – zoom meeting 9th November – face to face in London (day before RPS conference)</p>	
23.06.EPB.08	Close of meeting at 11.40am	

Action List

Item	Action	By Whom	Open/Closed/Comments
23.06.EPB.06	Action 1: Statutory Item – sectoral places: The EPB suggested that all three boards should have this statutory agenda item on their agendas for discussion at the June meetings. It was suggested that this be taken to the Assembly for debate.	YD to inform AD	Open

Appendix A**English Pharmacy Board -Nomination statement for position of Chair -June 2023
Erutase (Tase) Oputu**

The three pillars on which I am putting myself forward for Chair of the EPB are Collaboration, Connection and Allyship. I believe these three areas will be crucial to how the English Pharmacy Board navigates its way through a pivotal moment in the history of the pharmacy profession. I believe I have the right set of skills and experience to take us through a unique period- seeing momentous changes in pharmacy leadership and our healthcare landscape in England.

Collaboration

The formation of integrated care systems has brought sectors of practice together, we now exist in a world where collaboration is fundamental to everything we do. Our members work seamlessly across traditional boundaries. Our 'one pharmacy' is a rich tapestry of interwoven skills delivering high quality care for our patients. The Vision for Pharmacy Professional Practice highlights the opportunities to make huge differences to patient care and cement the recognition, respect and value we bring.

My experience as a hospital pharmacy manager has given me insight in multi-disciplinary working at local, regional and national levels. I have developed strategy for pharmacy technician led medicines management services. chaired numerous senior level governance and medicines optimisation committees. In addition as former school governor I was Chair of the Finance & Personnel committee and the Teaching & Learning standards committee. I am skilled at effectively bringing people together to work towards a vision.

My intention as Chair will be to ensure that our elected members are seen and heard. Each was elected with a mandate to do their best for the profession and my aim will be to collaborate closely to amplify their voices and ensure that the sum is greater than the parts.

In addition I want to work closely with our executive team to deliver on the work to make our 'Vision' a reality. The need for this was loud and clear throughout the development of the Vision and it is crucial we take this through at pace. I believe I can keep the focus and provide clarity through the inevitable turbulence that is approaching (via CPhO commission).

Connection

Now more than ever our members and future members want to see us connected and engaged to what they are experiencing. To be loud advocates, to deliver the support and generate guidance they need to be the best and achieve their full potential in their chosen career.

If elected as Chair I will implement post Board meeting communication by our elected members via social media posts in order to connect with the profession and beyond. For me it is important that members and potential members can see the good work being done by the Board and the RPS.

If elected I will be looking to engage with the BPSA in order to connect with pharmacy students so they can understand the significance of membership of the RPS in their early careers.

If elected I will also pursue much needed Board development workshops to be integral in our workplan so that in all areas, we as a Board can work effectively together. To be able to comfortably challenge, support each other and garner the best from such a rich array of expertise. I will be looking to see how we can ensure the time we spend together is used in the most efficient way possible to get our important work done and give the best possible direction to the executive teams.

Allyship

England is our most diverse country and therefore so are our members and patients we serve. It almost goes without saying that inclusion, diversity and allyship are core to my personal values. I have been an advocate on I&D in particular racial equality for many years. I have chaired staff BME networks in the organisations I work in. I am on the Inclusive Pharmacy Practice Advisory Board. I am part of the government Inspiring the Future initiative regularly visiting local schools to talk about Pharmacy as a profession.

I am proud of the national I&D work the RPS has undertaken over the past few years. There is still so much more that needs to be done to ensure our policy making at country level is viewed with an eye for inclusion and the confidence to address issues of inequality. To drive the progress we need a Board who will stand collectively as an 'Ally to All'. If elected I will pursue as a priority cultural competency training for all Board members and for it to be refreshed as mandatory annually. This in turn will reap dividends for future policy making.

Finally I would like to outline that as a person I am authentic, values driven, open minded and collegiate in my approach. I listen and understand different perspectives and make my decisions carefully. I take a measured, balanced view. I provide constructive challenge where necessary. I am calm and confident to hold my own in difficult situations and I always do so with compassion, dignity and respect for my colleagues.

If elected I will be representing the EPB voice on the Assembly at a time when the next steps for the CPhO Commission will be ongoing. There will be hard decisions to be made however I am confident in facing the challenging and turbulent times ahead and will represent the views of the EPB and work collaboratively with our counterparts in Scotland and Wales.

It has been an honour over the past 2 years to have been involved in the work of the RPS. I am passionate about the difference we as a profession make to people's lives. I care deeply about what we as the EPB can do to make a positive difference for our fellow Pharmacy professionals in England. I hope that as Chair I will be able to do even more.

approved
