The Royal Pharmaceutical Society Winter Summit: Bridging the gap between industry, academia, policy and practice

Call for abstracts

Introduction

Contributions in any area of pharmaceutical science and research are invited for oral communication or poster presentation at the RPS Winter Summit. Submissions should relate to original, previously unpublished work contributing to:

- all aspects of the pharmaceutical sciences
- clinical research related to the development, safety, efficacy and use of medicines
- understanding, development or evaluation of pharmacy practice and education

Submissions are considered under the following categories:

1. Drug Discovery, i.e. Design, Synthesis, Toxicology
2. Medicines Development, i.e. Formulation, Delivery, Kinetics
3. Public Health, i.e. Disease Screening, Prevention, Surveillance
4. Patient Factors, i.e. Behaviours, Adherence, Concordance
5. Service Delivery, i.e. Service Development, evaluation, economics
6. Medicines Optimisation, i.e. MURs
7. Patient Safety, i.e. Prescribing, Dispensing and Administration errors
8. Pharmacy Workforce, i.e. educational research, team skills development
9. Other, i.e., Pharmacy Practice

Submissions will be adjudicated on the basis of clearly outlining the aims and methods used and conclusions that are supported by findings, in addition to the novelty of the results. The judging criteria for abstracts are available: [https://www.rpharms.com/events/rps-winter-summit](https://www.rpharms.com/events/rps-winter-summit)

Submission form

**ONLINE ABSTRACT SUBMISSION:**

Abstracts for the RPS Winter Summit must be submitted via the Oxford Abstracts online submission system: [https://app.oxfordabstracts.com/stages/186/submission](https://app.oxfordabstracts.com/stages/186/submission)

As part of the submission process, authors are invited to indicate their preference for either an oral presentation or poster presentation. The final decision regarding allocation is made by the adjudicating panels.

Authors of work presented at the RPS Winter Summit must adhere to the ICMJE definition of authorship: [http://www.icmje.org/recommendations/](http://www.icmje.org/recommendations/). That is, "Authorship credit should be based on:
1) substantial contributions to conception and design, acquisition of data, or analysis and 
interpretation of data;
2) drafting the submitted abstract (and slides or poster for presentation) or revising them 
critically for important intellectual content; and
3) approval of the version to be submitted / presented. Authors should meet conditions 1, 2, and 
3."

The closing date for abstract submissions is midnight on Friday 8th September 2017

Incomplete abstracts or abstracts received after the closing date will not be accepted.

Guidelines

ABSTRACT PREPARATION GUIDELINES:
• Abstracts should contain between 360 and 510 words (excluding references and keywords). 
  Please note that abstracts containing a figure or table should not exceed 360 words.
• Figures and tables should be black and white and capable of being reproduced clearly when 
  reduced to 55mm wide. Figures should be supplied within a high resolution image file in a 
  popular format such as TIFF or JPEG.
• underline and italics should not be used except as required by usual convention
• lines should not be used within tables except at the top and bottom
• References (maximum of two) should be cited in the references section as superscript 
  numbers. References should be numbered and listed in the order in which they occur and 
  should include surname(s) and initials, article title, abbreviated name of the journal, journal 
  year, volume number and first and last page numbers, for example: Smith LP. Title of article, 
  Abbreviated title of journal Year; Volume (Issue): first page-last page

Abstract Format

Submissions must contain the following information:
• Abstract title
• Details and affiliations of the presenting and co-authors

Abstract body
• a brief introduction including a statement of objectives or research question
• a list of focal points (three or four short sentences as bullets which describe the crux of the 
  abstract). There should be one sentence for the research question or objective, one sentence 
  for the main results and one for the main conclusion. A further bullet may be added if 
  necessary.
• a description of the research aims and objectives
• a description of the methods used
• a statement confirming whether ethics committee approval was obtained or was not needed
• The results obtained. All submissions must contain some data or results. Abstracts with no 
  data or only the promise of future data will be rejected.

RPS Winter Summit 2017 Abstract Guidelines
- a discussion of the overall findings and conclusion: strengths, limitations and suggestions for future work

References
- no more than two references

Key words
- key words identifying the applicable research areas as specified by the abstract call

Example abstract format

Authors must enter the body of their abstract according to the following template, INCLUDING HEADERS. The body of the abstract must be between 360-510 words (360 words maximum for work containing a table or figure). Headers are included in the word count.

<table>
<thead>
<tr>
<th>Introduction</th>
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<tr>
<td>A brief introduction including a statement of objectives or research question</td>
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<th>Focal points</th>
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<td>Three to four bullet point sentences describing the decisive points of the abstract: one each for the research question / objective, the results and conclusion</td>
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<thead>
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<th>Aims</th>
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<td>A description of the research aims</td>
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<th>Objectives</th>
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<td>A description of the research objectives</td>
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<th>Methods</th>
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<td>A description of the methods used</td>
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<th>Ethics Statement</th>
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<td>A statement confirming whether ethics committee approval was obtained or not required</td>
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<th>Results</th>
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<td>The results obtained.</td>
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<th>Discussion</th>
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<td>A discussion of the overall findings, strengths, limitations and suggestions for future work</td>
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<td>Table footer</td>
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<th>Figures</th>
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<td>If including a table, the following structure must be followed:</td>
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<tr>
<td>Figure 1* Title of Figure (single column figures should be no wider than 8cm and should be presented above the figure title)</td>
</tr>
</tbody>
</table>

No other information should appear in the body of the abstract. Please note that the introduction and focal points do not form part of the judging criteria

Support and guidance

Further information about the RPS Winter Summit, including booking, can be found on the RPS Winter Summit page: https://www.rpharms.com/events/rps-winter-summit
Abstract authors requiring assistance with any aspect of the submission process are encouraged to contact the RPS Research and Evaluation Team or sign up for an RPS Research Advice surgery. Enquiries should be directed to practice.research@rpharms.com.

Notification of acceptance or rejection

Abstracts submitted for the RPS Winter Summit will be subject to a scoping review by the Adjudicating Panels. Corresponding authors will be notified of the outcome of their abstract application (and if accepted, presentation format) by 4th October. The Corresponding Author is responsible for communicating these details to other authors, including the Presenting Author. Abstracts, once accepted for publication, cannot be changed (except as identified by the adjudicating panel) or withdrawn.

ALL PRESENTERS MUST REGISTER FOR THE CONFERENCE BY 13th OCTOBER and will be offered the early bird rate.

Applicants should note that failure to attend the conference to present accepted work may lead to the exclusion of subsequent abstract submissions to RPS conferences for a minimum of one subsequent year.

Poster details

- Posters should be prepared in PORTRAIT format, A1 size. Oversize posters will not be accepted for display
- Posters should be self-explanatory as presenters need only be available at specific times to answer questions. Lettering should be legible at 2m, (minimum height of characters 8mm, minimum line thickness 0.7mm).
- Posters will be displayed for the duration of the summit. The Presenting Author must be present during attended periods, which will be notified.
- There will be a prize for the best poster and oral presentation. Presenters will be notified of the prize judging criteria when they are informed their submission has been accepted.

Oral presentations

Full instructions will be provided following the acceptance of submissions for oral presentations. Please note that selection of abstracts for poster or oral presentation is based upon creating coherent themes for conference sessions and not solely on the quality of the research.

Other information

Publication

The published abstracts will appear in the final form accepted by the Adjudicating Panel and for which the author has full responsibility. Abstracts will be published in the International Journal of Pharmacy Practice as per topic area, and will feature on the RPS Winter Summit Conference App.