

Appeals

An appeal may only be brought where the RPS Faculty applicant believes

- that significant procedural errors occurred during the RPS Faculty assessment process; and
- where the RPS Faculty Applicant is able to provide evidence to demonstrate this.

An appeal will only be considered where the procedural error was significant and can be demonstrated to have affected the outcome of the assessment.

The appeal procedure is subject to an administration fee of £50. This fee will be refunded if the appeal is upheld by the RPS Faculty and Foundation Credentialing Panel.

An appeal may be considered where:

1. There was a significant procedural error (including administrative errors) or inadequacy in the conduct of the Assessors, RPS staff or RPS Faculty and Foundation Credentialing Panel.
2. Appeals can only be lodged on the basis of a process deviation or conduct of process, not on the basis of RPS Assessors expert decisions or judgements which will have been assured as impartial.
3. Appeals must be submitted to the RPS Faculty within six weeks of the RPS Faculty and Foundation Credentialing Panel's decision.

Process of Appeal

1. An **Appeals Panel** will be formed by the Chair of the RPS Faculty Board and two independent members as appointed by the Chair. The Appeals Panel will review any appeals and report regularly to the RPS Faculty and Foundation Credentialing Panel. After careful review of the grounds for appeal and the facts bearing on an assessment, the Appeals Panel can decide to;
 - Uphold the appeal and change part or all of the decision OR
 - Uphold the decision and make no changes OR
 - Reject the appeal on the basis that there are no grounds.
2. An appeal must be brought within six weeks of the RPS Faculty applicant being informed of the award, to ensure it is considered ahead of the next RPS Faculty and Foundation Credentialing Panel meeting.

Appeal Timeline

