

Assembly Meeting Wednesday 11th November 2015 **OPEN BUSINESS**



Assembly Meeting

To be held at 9.00 am to 16.30 pm on Wednesday 11th November 2015 at RPS, 66-68 East Smithfield, London, E1W 1AW.

Agenda - Open Business

1. **Welcome to Assembly members & apologies for absence**
2. **Declarations of interest 9.05-9.10**
To note the declarations of interest for members
Governance & Business Manager
3. **Minutes of the Open Business the Assembly meeting 21/22 July 2015 9.10-9.15**
To approve the minutes
Governance & Business Manager
4. **Matters arising from the Open Business minutes not specifically included in the agenda 9.15-9.30**
Item 15/07/15 – National Pharmacy Boards Elections
Further discussion needed on arrangements/promotion for National Boards Elections in 2016
Director for England
5. **Any other business 9.30 – 9.35**

Any other items of business to be notified to the President 48 hours before the meeting

For Decision

6. **Effective dates for National Board and Assembly members in 2016 9.35 – 9.40**
 - a) To fix the date on which members elected to the National Boards take office ('the effective date')
Chief Executive
 - b) To fix the date on which members elected to the Assembly take office ('the effective date')
Chief Executive
7. **Assembly Members Terms of Office 9.40 – 9.50**
To consider a proposal to extend terms of office for three Assembly posts
Chief Executive
8. **Audit & Risk Committee Membership 9.50 – 10.00**
To consider a proposal to increase membership of the Committee
Chief Executive

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9. **Library & Museum 10.00 – 10.10**

To note the update on the library and museum, and to agree the Assembly representative on the Library Oversight Group
Director of Professional Development and Support

For Discussion

10. **Updates from the Boards 10.10 – 10.40**

To receive written updates from the Chairs of the National Boards

For Noting

11. **a) Annual Health and Safety Report 10.40 – 10.45**

Director of Finance & Resources

b) FIP Conference 10.45 – 10.50

To receive a verbal update on the recent FIP Conference
President/Chief Executive

c) Honorary Fellowship nominations 10.50 – 10.55

To note the procedure for nominating individuals
President

12. **Date of next meeting 10.55 – 11.00**

To confirm the new dates of the next **Assembly Working Day (Tuesday 5th April)** and **Assembly Meeting (Wednesday 6th April) 2015**. Both meetings to be held at RPS, 66 East Smithfield

11.00 – Two minutes silence to mark Remembrance Day

11.02 – 11.10 Coffee