

English Pharmacy Board meeting 29th January 2015

OPEN BUSINESS

Open Business will be taken between 9.00 and 13.15

Lunch will be taken between 13.15 and 14.00

Confidential Business will be taken between 14.00 and 16.00

The meeting will be held in the Westminster Room at the RPS, 1 Lambeth High Street, London SE1 7JN

AGENDA UPDATED ON 21st JANUARY 2015 – UPDATES IN GREEN

OPEN BUSINESS AGENDA

Item number (approx. start time)	Subject	Purpose	Related papers/slides	Objective	Item led by
1 (9.00)	Welcome	For noting	No paper/Verbal address	Welcome and introductions members and guests and in particular to:- John Gentle, Eunice Leong Soo Ling, Chloe O'Brien, Maria Madalina Pelin	David Branford
2	Apologies	For noting	No paper/Verbal address	To note apologies from Shilpa Gohil, Tony West	David Branford
3	Declarations of Interest	For noting	15.01/EPB.03	To note declarations of interest (either standing interests or interests specific to this	David Branford

				meeting)	
4	Minutes	For decision	15.01/EPB.04	To approve minutes from the open business of EPB meeting on 9 th Oct 2014	David Branford
5	Matters arising	For noting	15.01/EPB.05	To note matters arising from the above minutes that are not specifically included on the agenda	David Branford
6 (9.15)	Appointments	For noting and decision	15.01/EPB.06	To note and confirm the appointment of the National Board Chairs as Vice Presidents of the RPS	Yvonne Dennington
7 (9.25)	National Pharmacy Board elections	For noting	15.01/EPB.07	To note election information for 2015	Howard Duff
8 (9.30)	Papers for noting	For noting	15.01/EPB.08 (i) – (xi) (i) Corporate Communications Update (ii) Public Affairs update (iii) Local Practice forum update (iv) Information Management &	To note papers (A short time is allocated to these update papers, therefore only discussion of an urgent or important nature will be taken. Should Board members have any questions please contact	Neal Patel Charles Willis Alice Dartnell Sultan “Sid” Dajani/Heidi Wright

			<p>Technology</p> <p>(v) Pharmacy Public Health Forum</p> <p>(vi) Consultations and Policy</p> <p>(vii) Science and Research</p> <p>(viii) Professional Standards</p> <p>(ix) Library and Museum</p> <p>(x) Leadership</p> <p>(xi) Medicines Optimisation</p> <p>(xii) Faculty</p> <p>(xiii) Foundation</p>	<p>the staff or board lead in advance of the meeting or raise issues at the staff surgery session at the working day on 28th January 2015</p>	<p>Helen Gordon</p> <p>Heidi Wright</p> <p>Jayne Lawrence</p> <p>Ruth Wakeman</p> <p>Ruth Wakeman</p> <p>Marianne MacDonald Liz Butterfield/Heidi Wright</p> <p>Catherine Duggan</p> <p>Catherine Duggan</p>
9(9.50)	Education	For decision		To ratify any decisions taken regarding Education at the EPB working day held on 28 th January 2015	Howard Duff
10(10.20)	Innovators' Forum	For discussion	15.01/EPB.10	To discuss implementation of the Innovators' Forum toolkit	Claire Anderson/Mahendra Patel/Heidi Wright
			Verbal discussion	Future of the Forum	Claire Anderson/Mahendra

					Patel/Heidi Wright
11 (10.50)	Public Affairs and Policy Statements	For decision and discussion	15.01/EPB.11 (i)	Agree public affairs plan for 2015 including the approach to the Westminster election	Sandra Gidley/Sibby Buckle/Charles Willis
Coffee 11.00 – 11.10					
12 (11.10)	Now More than Ever Report - One year review	For discussion	Verbal update	To discuss the launch of the Now More than Ever report (10 December 2014)	Neal Patel
13 (11.30)	EPB Campaigns	For discussion	15.01/EPB.13	Update on completion of campaign No 1 - Urgent and Emergency Care and the commencement of campaign No. 2 – Pharmacists and GP Surgeries Nick Beavon, <i>Chair of Pharmaceutical Advisers Group</i> , Michelle Kaulbach-Mills <i>Primary Care Pharmacists Association Manager</i> and Mark Robinson, <i>NHS Alliance</i> invited to discuss support for this campaign.	David Branford/Howard Duff

14 (12.30)	EPB Business Plan	For discussion	15.01/EPB.14	Discuss EPB Business Plan	Howard Duff
15 (13.00)	Key Messages	For decision	Verbal	EPB to agree key messages for pharmacy press from the meeting	Neal Patel/Sandra Gidley
16	Any other business	For discussion	No AOBs yet received	English Pharmacy Board members should inform the Board Secretary in writing at least 48 hours before the meeting of any matter that is to be raised under Any other Business	David Branford
17	Dates of next meetings	For noting (all dates to be diarised. Board meeting dates are firm dates but working days will only be used at the discretion of the Chair and Director for England)		The EPB to note that an additional day has been added to the diary – 14 th April – this remains tentative at this stage 14 th April (working day) 15 th April (Board meeting) 24 th June (induction and working day (AGM in the evening)) 25 th June (Board meeting) 7 th October (working day) 8 th October (Board meeting)	David Branford
LUNCH IN RESTAURANT AT 13.15					

