

English Pharmacy Board meeting 15th April 2015

OPEN BUSINESS

Open Business will be taken between 9.00 and 16.00

Lunch will be taken between 13.15 and 14.00

Please note: Confidential Business will be taken between 13.45 and 17.30 on 14th April on the afternoon of the EPB working day

The meeting will be held in the Westminster Room at the RPS, 1 Lambeth High Street, London SE1 7JN

OPEN BUSINESS AGENDA

Item number (approx. start time)	Subject	Purpose	Related papers/slides	Objective	Item led by
1 (9.00)	Welcome	For noting	No paper/Verbal address	Welcome and introductions members and guests and in particular to:- Chloe O'Beirne, President BPSA Steve Garner, Notts and Derby LPF Dane Howard, West Yorkshire LPF	David Branford
2	Apologies	For noting	No paper/Verbal address	To note apologies	David Branford
3	Declarations of Interest	For noting	15.04/EPB.03	To note declarations of interest (either standing interests or interests specific to this meeting)	David Branford

4	Minutes	For decision	15.04/EPB.04	To approve minutes from the open business of EPB meeting on 29 th January 2015	David Branford
5	Matters arising	For noting	15.04/EPB.05	To note matters arising from the above minutes that are not specifically included on the agenda	David Branford
6 (9.15)	Update papers on various work streams	For noting, discussion and decisions	15.04/EPB.06 (i) – (x) (i) Corporate Communications Update (ii) Public Affairs update (iii) Local Practice forum update and governance reports for sign off (iv) Information Management & Technology (v) Pharmacy Public Health Forum (vi) Consultations and Policy (vii) Science and	To note, discuss and take decisions as appropriate	Neal Patel Charles Willis Alice Dartnell Sultan “Sid” Dajani/Heidi Wright Helen Gordon Heidi Wright Jayne Lawrence

			Research (viii) Professional Standards		Ruth Wakeman
			(ix) Library and Museum		Ruth Wakeman
			(x) Medicines Optimisation		Liz Butterfield /Heidi Wright
7 (10.45)	Public Affairs and Policy Statements	For decision and discussion	Verbal Update	First 100 days post Westminster election	Charles Willis
Coffee 11.00 – 11.15					
8(11.15)	EPB Campaigns	For discussion and decisions	Verbal presentation	Update on completion of campaign No 1 - Urgent and Emergency Care and the commencement of campaign No. 2 – Pharmacists and GP Surgeries. Decision on future campaigns	Heidi Wright David Branford/Howard Duff
9 (12.30)	EPB Business Plan	For discussion	15.04/EPB.9	Discuss EPB Business Plan	Howard Duff
Lunch 13.00 – 13.45					
10 (13.45)	Polypharmacy	For discussion	16.04/EPB.10	EPB has invited Nina Barnett, Consultant Pharmacist, to discuss polypharmacy and to share her paper on the subject	Nina Barnett Heidi Wright
11 (14.45)	RPS conference	For noting	Verbal	To update EPB on the RPS Conference	Sandra Gidley/Claire Anderson

12 (15.00)	To discuss further the session on education held on 28 th January at the EPB working day	For discuss and decision	Verbal	EPB to ratify statements	David Branford Howard Duff Catherine Duggan
13 (15.45)	Key Messages	For decision	Verbal	EPB to agree key messages for pharmacy press from the meeting	Neal Patel/Sandra Gidley
14 (15.50)	Any other business	For discussion		English Pharmacy Board members should inform the Board Secretary in writing at least 48 hours before the meeting of any matter that is to be raised under Any other Business	David Branford
12 (16.00)	Dates of next meetings	For noting	(all dates to be diarised. Board meeting dates are firm dates but working days will only be used at the discretion of the Chair and Director for England)	24 th June (induction and working day (AGM in the evening)) 25 th June (Board meeting) 7 th October (working day) 8 th October (Board meeting)	David Branford
Close of meeting 16.00					