

English Pharmacy Board meeting 28<sup>th</sup> January 2016

**OPEN BUSINESS**

**Open Business will be taken between 9.00 and 16.00**

**Lunch will be taken between 13.00 in the staff restaurant**

**The meeting will be held in The Events Room, 4<sup>th</sup> floor at the Royal Pharmaceutical Society, 66 East Smithfield, London E1W 1AW**

**OPEN BUSINESS AGENDA 28<sup>TH</sup> JANUARY 2016**

Item (□pprox.. start time)	Subject	Purpose	Related papers/slides	Objective	Item led by
1 (9.00)	Welcome	For noting	No paper/Verbal address	Welcome and introductions of members and guests and in particular to:- Zoe Aslanpour, (Beds and Herts); Claire May (Sussex LPF), Lottie Bain(BPSA)	Chair
2	Apologies	For noting	No paper/Verbal address	To note apologies	Chair
3	Declarations of Interest	For noting	16.01/EPB.03	To note declarations of interest (either standing interests or interests specific to this meeting)	Chair
4 (9.10/ 5 min)	Minutes	For decision	16.01/EPB.04	To approve minutes from the open business of EPB meeting on 8 <sup>th</sup> October 2015	Chair
5 (9.15/ 10mins)	Matters arising	For noting	16.01/EPB.05	To note matters arising from the above minutes that are not specifically included on the agenda	Chair

6(9.25/ 5 mins)	National Pharmacy Board elections	For noting	16.01/EPB.06	Information regarding the forthcoming English Pharmacy Board elections for 2016.	Howard Duff
7 (9.30/ 30 mins) Time allowance for issues that may have arisen and need to be discussed)	Update papers and verbal reports on various work streams	For noting	16.01/EPB.07 (i) – (vii)  (i)Corporate Communications Update  (ii) Public Affairs verbal update  (iii) Local Practice forum update  (iv) Information Management & Technology  (v)Pharmacy Public Health Forum (verbal update)  (vi) Consultations and Policy  (vii) Medicines Optimisation	To note the updates	Neal Patel  Charles Willis  Alice Dartnell  Sultan “Sid” Dajani/Heidi Wright  Helen Gordon  Heidi Wright  Heidi Wright

			(viii) Web development update		Howard Duff/Nick David
8 (10.00/40 mins) Time allowance for any issues that may have arisen and need to be discussed)	Update papers for Professional Development and Support Directorate	For noting	16.01/EPB.08 (i) – (vi)  (i) Science and Research  (ii) Professional Standards  (iii) Library and Museum  (iv) Faculty  (v) Foundation  (vi) Workforce	To note the updates	Catherine Duggan
<b>Coffee 10.40</b>					
9(10.50/50 mins)	Discussion on “community pharmacy in 2016/17 and beyond” letter	Discussion	Verbal discussion (see papers issued for working day 27 <sup>th</sup> Jan)	The EPB to discuss the implications of the letter and our own plans for the sector	Howard Duff/Chair
10(11.40 /1 hour)	LPF vision	Discussion and decisions	16.01/EPB.10	To discuss and agree on recommendations for the LPF vision	Howard Duff/Alice Dartnell/Deborah Evans

11 (12.40/ 20 mins)	Update on the Pharmaceutical Journal, Clinical Pharmacist and BNF	Update and discussion	Verbal	To inform the EPB of progress to date on the PJ and Clinical Pharmacist	Arash Hejazi and Alina Lourie
<b>Lunch 13.00 (40 mins)</b>					
12(13.40/ 30 mins)	Public Affairs and Policy Statements	(a)Managed repeats (b)Medicines supply (high level principles) (c)Homeopathy survey	16.01/EPB.12 (a), (b), (c)	To update EPB members on PA and Policy statements	Charles Willis/Howard Duff/Heidi Wright
13(14.10 40 mins)	EPB Campaigns	For discussion and decisions	Verbal presentation and 16.01/EPB.13	To update EPB members on current and future EPB campaigns including approving the revised policy document for Care Homes	Chair/Howard Duff/Heidi Wright/Claire Anderson
14(14.50/ 30 mins)	Prescribing	Discussion and decision	16.01/EPB.14	To discuss prescribing and to encourage a greater uptake of independent prescribers	Howard Duff/Heidi Wright
15(15.20/ 15 mins)	Key Messages	For decision	Verbal	EPB to agree key messages from the meeting for pharmacy press	Neal Patel/Sandra Gidley
16(15.35/ 15 mins)	Any other business	For discussion		English Pharmacy Board members should inform the Board Secretary in writing at least 48 hours before the meeting of any matter that is to be raised under Any other Business	Chair

17 (15.50)	Dates of next meetings	For noting	(all dates to be diarised. Board meeting dates are firm dates but working days will only be used at the discretion of the Chair and Director for England)	8 <sup>th</sup> February 2016 – additional meeting TENTATIVE – EPB working day 12 <sup>th</sup> April 2016 EPB meeting 13 <sup>th</sup> April 2016 EPB induction and working day – 22 June 2015 EPB meeting 23 June 2016 EPB working day – 5 <sup>th</sup> October 2016 EPB meeting 6 <sup>th</sup> October 2016	Chair
------------	------------------------	------------	---	--	-------

**Close of meeting 15.50**