

English Pharmacy Board meeting 13<sup>th</sup> April 2016

**OPEN BUSINESS**

**Open Business will be taken between 10.30am and 15.45pm**

**Confidential business will be taken between 15.45pm – 17.00pm**

**Lunch will be taken between in the staff restaurant 13.00 – 13.40**

**The meeting will be held in The Events Room, 4<sup>th</sup> floor at the Royal Pharmaceutical Society, 66 East Smithfield, London E1W 1AW**

**OPEN BUSINESS AGENDA 13<sup>th</sup> April 2016 (followed by a short confidential session – separate agenda)**

Item (□pprox.. start time)	Subject	Purpose	Related papers/slides	Objective	Item led by
1 (10.30)	Welcome	For noting	No paper/Verbal address	Welcome and introductions of members and guests and in particular to:- Lottie Bain(BPSA), Mike Holden, Wessex LPF; Lara Rose, West Yorkshire LPF	Chair
2	Apologies	For noting	No paper/Verbal address	To note apologies	Chair
3	Declarations of Interest	For noting	16.04/EPB.03	To note declarations of interest (either standing interests or interests specific to this meeting)	Chair
4 (10.40/ 5 min)	Minutes	For decision	16.04/EPB.04 and b	To approve minutes from the open business of EPB meeting on 28 <sup>th</sup> January (a) and 8 <sup>th</sup> February (b) 2016	Chair
5 (10.45/ 10mins)	Matters arising	For noting	16.04/EPB.05	To note matters arising from the above minutes that are not specifically included on the agenda	Chair

<p>6 (10.55/30 mins) Time allowance for issues that may have arisen and need to be discussed)</p>	<p>Update papers and verbal reports on various work streams</p>	<p>For noting</p>	<p>16.04/EPB.06 (i) – (vii)</p> <p>(i) Corporate Communications Update</p> <p>(ii) Public Affairs verbal update</p> <p>(iii) Local Practice forum update</p> <p>(iv) Information Management &amp; Technology</p> <p>(v) Pharmacy Public Health Forum (cover paper and verbal update)</p> <p>(vi) Consultations and Policy</p> <p>(vii) Medicines Optimisation</p> <p>(viii) Web development update</p>	<p>To note the updates</p>	<p>Neal Patel</p> <p>Charles Willis</p> <p>Alice Dartnell</p> <p>Sultan “Sid” Dajani/Heidi Wright</p> <p>Helen Gordon</p> <p>Heidi Wright</p> <p>Heidi Wright</p> <p>Howard Duff/Nick David</p>
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7 (11.25/ 30 mins) Time allowance for any issues that may have arisen and need to be discussed)	Update papers for Professional Development and Support Directorate	For noting	16.04/EPB.07 (i) – (vi)  (i) Science and Research  (ii) Professional Standards  (iii) Library and Museum  (iv) Faculty  (v) Foundation  (vi) Workforce	To note the updates	Catherine Duggan
8 (11.55/ 10 mins)	7 day working	Update	Verbal	To update the EPB on progress to date	Catherine Duggan
9 (12.05/ 55 mins)	Discussion on “community pharmacy in 2016/17 and beyond” letter	Discussion	Verbal discussion	The EPB to discuss progress to date.	Howard Duff/Chair
<b>Lunch 13-00 – 13.40</b>					
10 (13.40 30 mins)	LPF governance reports	Noting, discussion and decision	16.04/EPB.10a and 10b	To update the EPB on the community pharmacy events (paper a) and to discuss and agree on the LPF governance reports	Howard Duff/Alice Dartnell
11 (14.10/ 10 mins)	Public Affairs and	Update on hub and spoke guidance.	16/04/EPB/11	To update EPB members on PA and Policy statements	Charles Willis/Heidi

	Policy Statements	Paper on Party political conferences			Wright
12 (14.20 - 20 mins)	EPB Campaigns	For discussion and decisions	Verbal presentation	To update EPB members on current and future EPB campaigns.	Chair/Howard Duff/Heidi Wright
13 (14.40 - 35 mins)	EPB Business plan 2016	Discussion	16.04/EPB.13	To discuss updated business plan	Howard Duff
14 (15.15 – (10 mins)	RPS conference update	Update	Verbal	To give the EPB an update on the RPS conference	Chair/Vice Chair
15 (15.25/ 10 mins)	Key Messages	For decision	Verbal	EPB to agree key messages from the meeting for pharmacy press	Neal Patel/Sandra Gidley
16 (15.35/ 10 mins)	Any other business	For discussion		<p>English Pharmacy Board members should inform the Board Secretary in writing at least 48 hours before the meeting of any matter that is to be raised under Any other Business</p> <p>Sid requested:</p> <ol style="list-style-type: none"> <li>1. Web development – there has however been some emails to Sid from Patrick and Nick on this subject so not sure if he still wants to discuss</li> <li>2. IM&amp;T</li> </ol> <p>Sibby requested</p> <p>1/ Discussion on Board comms wrt 'pharmacy 2016-17 and beyond' consultation.</p> <p>Background: we used to have fortnightly board teleconferences, which some board members found too onerous, hence the move to the Chairs regular written updates. However, at the last board meeting it was agreed that in light of the current consultation more regular teleconferences should be reinstated,</p>	Chair

				<p>perhaps on a monthly rather than fortnightly basis. This has not happened to date. Personally I am keen to participate in more regular two way briefings and would like to explore the appetite of the rest of the board for this. I was disappointed to hear of the lack of response to some of the recent APPG activity and support from the board might help increase traction. I appreciate that Sandra sends out her weekly /fortnightly briefings, and these are most welcome, but they are not interactive in the same way as a teleconference.</p> <p>2/ 2016 Flu vaccination service from Pharmacists. The BMA and, I believe the RCGP, are coming out against the delivery of this service from pharmacy this year stating that rather than uptake increasing last winter, it in fact decreased, as they put it:</p> <ul style="list-style-type: none"> <li>· 'confusion' for patients as to where they obtained their vaccine,</li> <li>· GP's not being notified by pharmacists that patients had been vaccinated causing a small cohort to be vaccinated twice</li> <li>· some surgeries losing in the region of £4m last winter, due to a mix of wastage because of over ordering and lost patients to pharmacy.</li> </ul> <p>I believe it critical for the RPS to be in a position to refute their assertions (with evidence) and to have a robust statement ready. We may also want to consider some lobbying activity before any final decisions are made. This of course is an ideal example of where 'write' ability to the patient record would be justified.</p>	
17 (15.45)	Dates of	For noting	(all dates to be	EPB induction and working day – 22 June 2015	Chair

	next meetings		diarised. Board meeting dates are firm but working days will only be used at the discretion of the Chair and Dir for England)	EPB meeting 23 June 2016 EPB working day – 5 <sup>th</sup> October 2016 EPB meeting 6 <sup>th</sup> October 2016	
<b>Close of open business 15.45 followed by short session of confidential business (separate agenda)</b>					