

English Pharmacy Board meeting 22 June 2017

OPEN BUSINESS

Open Business will be taken between 11.00am – 16.00pm

Lunch will be taken between 13.00pm – 13.45pm

The meeting will be held in the Events Space, 4th floor, at the Royal Pharmaceutical Society, 66 East Smithfield,, London, E1W 1AW

OPEN BUSINESS AGENDA 22nd June 2017

Item (approx. start time)	Subject	Purpose	Related papers/slides	Objective	Item led by
1 (11.00am – 10 mins)	Welcome	For noting	Verbal	Welcome and introductions of members and guests	Chair
2	Apologies	For noting	Verbal	To note apologies	Chair
3	Declarations of Interest	For noting	17.06/EPB.03(and 03C)	To note declarations of interest (either standing interests or interests specific to this meeting)	Chair
4 (11.10/ 5 min)	Minutes	For decision	17.06/EPB.04	To approve minutes from the open business of EPB meeting on 5 th April 2017	Chair
5 (11.15/ 10mins)	Matters arising	For noting	17.06/EPB.05	To note matters arising from the above minutes that are not specifically included on the agenda	Chair
6 (11.25 – 20 mins)	PGEU	Update	Verbal	The English Pharmacy Board to receive an update on PGEU	Sultan “Sid” Dajani
7 11.45 (5 mins)	Ratification of Public Affairs and Policy Statements	For ratification	17.06.EPB.07 and appendices – essential guides	The English Pharmacy Board is asked to ratify the essential guides	Robbie Turner/Heidi Wright

8 (11.50/ 20 mins) (Time allowance for any issues need to be discussed)	Updates from Professional Development and Support Directorate	For noting	17.06/EPB.08 (i) quarterly report w/c 3 rd July (to be circulated after the meeting)	The English Pharmacy Board to receive a short verbal update as the quarterly report will not be issued until w/c 3 rd July, when it will be circulated to Board members	Catherine Duggan
9 (12.10/ 20 mins) (Time allowance for issues that need to be discussed)	Updates from Team England	For noting	17.06/EPB.09 (i) – (vii) (i) Health Education England (ii) Public Affairs (iii) Policy and consultations (iv) IM&T (v) Medicines Optimisation (vi) PPHF (vii) STOMPLD	The English Pharmacy Board to note the reports	Robbie Turner/ Heidi Wright/John Lunny
10(12.30 /40 mins)	EPB work programme /campaigns	For discussion	Presentation and paper 17.06/EPB.10	To update EPB members on current and future EPB work programmes with an overview of future campaigns, and to discuss the <ul style="list-style-type: none"> • EPB business plan (17.06/EPB.10 (a)) • Local Engagement (17.06/EPB.10 (b)) • Summary Care Record campaign(17.06/EPB.10 (c)) 	Robbie Turner/Heidi Wright/Neal Patel/John Lunny/Chris John
Lunch 13.10 - 13.50 in the Staff Restaurant, 4th floor					
11 (13.50 /10 mins)	Publishing Board Member expenses and new expenses policy	For noting	17.06/EPB.11 (a) and (b) and appendices	(a) For the English Pharmacy Board to note the decision taken at Assembly to publish board member expenses (b) For the English Pharmacy Board to note the updates to the expenses policy	Simon Redman

12(14.00– 20 mins)	Review of Election Process	For discussion and decision	verbal	The English Pharmacy Board is requested to agree a proposal for Robbie Turner to investigate the election process with the scrutineer, staff and RPS members/candidates and report back to the EPB with options for change.	Robbie Turner
13 (14.20 – 40 mins)	Update from BPSA, Tom Byrne, on Aspirations of Future Pharmacists	Discussion	17.06.EPB.13	Tom Byrne to give a presentation on the BPSA report on Aspirations of Future Pharmacists	Tom Byrne/Robbie Turner
14 (15.00 – 30 mins)	Corporate Communications and Team England communication	Discussion	Note: see paper 17.06/EPB.06C (iii) under confidential business	The English Pharmacy Board to discuss the overall corporate communications plan and how this relates specifically to England	Brian Walters/Neal Patel
15 (15.30 – 15 mins)	RPS position on EU pharmacists post Brexit	Discussion and decision	17.06/EPB.15	The English Pharmacy Board to debate discussion paper and make a recommendation for Assembly to discuss.	Robbie Turner
16(15.45/ 10 mins)	Key Messages	For decision	Verbal	EPB to agree key messages from the meeting for pharmacy press	Neal Patel/Chair
17 (15.55/ 5 mins)	Any other business	For discussion		English Pharmacy Board members should inform the Board Secretary in writing at least 48 hours before the meeting of any matter that is to be raised under Any other Business	Chair
18(16.00)	Dates of next meetings	For noting	All dates to be diarised. Board meeting dates are firm but working days will only be used at the discretion of the Chair and Director for England	Dates for 2017 EPB working day – 4 th October 2017 EPB meeting – 5 th October 2017	Chair

Close of open business | 6.00