

Scottish Pharmacy Board Meeting

PUBLIC BUSINESS

Meeting to be held on Wednesday 22 April 2015, at Holyrood Park House, 106 Holyrood Road, Edinburgh, EH8 8AS.

The Board meeting will commence at 10:00 in the Duncan Room.

Please note:

1. Board members are asked to advise Alex MacKinnon / Carolyn Rattray at least 48 hours before the date of the meeting if there are items, detailed as for information, which may require discussion.
2. Oral presentations to the Board should not normally exceed 15 minutes, in order to allow adequate time for discussion. Where allocated time slots are less than 15 minutes, presentation time should be reduced accordingly to accommodate questions and discussion.

PUBLIC BUSINESS AGENDA

Item number and start times	Subject	Purpose	Related papers/slides	Objective	Item led by
1 (10:00)	Welcome	For information	No papers	Welcome and introductions members and guests and, in particular, to Professor Peter Noyce, Chair - Pharmacist Support.	Chair
2	Apologies	For information	No paper/Verbal address	To note apologies.	Chair
3	Declarations of Interest	For information	15.04/SPB/03	To note declarations of interest (either standing interests or interests specific to this meeting)	Chair
4	Minutes	For approval	15.04/SPB/04	To approve minutes from the open business of SPB meeting on 21 January 2015.	Chair

5	Matters arising	For raising	No paper	To note matters arising from the above minutes that are not specifically included on the agenda.	Chair
6 (10:20)	Presentation and update from Prof Peter Noyce, Chair – Pharmacist Support	For information	Verbal Update		Professor Peter Noyce
7 (10:50)	Presentation from Andrea Smith, Board Member and National Clinical Lead (Pharmacy) for the Scottish Patient Safety Programme	For information	Verbal Update		Andrea Smith
8 (11:10)	NES / RPS Educational Project	For information	15.04/SPB/08	To update the Scottish Pharmacy Board on the Educational development project led by Mrs Deborah Stafford with support from Mr Alex McKinnon and Professor Rose Marie Parr.	Deborah Stafford
Coffee 11.30 – 11.40					
9 (11.40)	RPSiS National Seminar	For decision and discussion	15.04/SPB/09 To be tabled on the day	Programme for National Seminar	Annamarie McGregor
10 (12:10)	Out of hours working	For information, discussion and decision	15.04/SPB/10 Paper to be tabled on the day?	To update the Board and to propose the idea of working with the Directors of Pharmacy and Community Pharmacy Scotland on a wider workshop.	Dr John McAnaw / Annamarie McGregor
Lunch 12:40 – 13:10					
11 (13:10)	RPS conference	For information	Verbal update	To update SPB on the RPS Conference.	Dr Anne Boyter
12 (13:15)	Business case for RPS	For decision	15.04/SPB/12	The Scottish Pharmacy Board	Susanne Cameron-Nielsen

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	Scotland Facebook page		Paper to be tabled on the day	is asked to approve the setting up of a RPSiS Facebook page.	
13 (13:30)	SPB Business Plan	For information and discussion	15.04/SPB/13	To receive an update on activities against SPB Business Plan objectives.	Alex MacKinnon
14 (13:50)	Prescription for Excellence (<i>PfE</i>)	For information	Verbal updates	Verbal updates on the work of the <i>PfE</i> Steering Board and the <i>PfE</i> Reference Group.	Alex Mackinnon to report on both items in Prof Cromarty's absence
15 (14:10)	Pharmacists in GP practices	For discussion	15.04/SPB/15 & 15.04/SPB/app1	To consider the Scottish position and viewpoint.	Aileen Bryson
16 (14:30)	Update papers on various work streams	For information And noting.	15.04/SPB/16 (i) Science and Research Update (ii) Professional support update (please note the Excel Spreadsheet attached is Appendix 1 for this paper) (iii) Library and museum update (iv) Chair and Vice-Chair's Report	For information. These papers will not be discussed on the day but if you have any questions about any of the papers, please forward them to Carolyn . Paper to be tabled on the day.	Dr Colin Cable Ruth Wakeman Dr John McAnaw
17 (14:35)	Key Messages	For decision	Verbal	SPB to agree key messages for pharmacy press from the meeting.	Susanne Cameron-Nielsen
18 (14:45)	Any other business	For discussion		Scottish Pharmacy Board members should inform the Board Secretary in writing at least 48	Dr John McAnaw

				hours before the meeting of any matter that is to be raised under Any other Business.	
19 (14:50)	Dates of next meetings	For information	(All dates to be diarised. Board meeting dates are firm dates but working days will only be used at the discretion of the Chair and Director for Scotland).	16 June - Induction and working day 17 June – SPB Board Day 25 June - AGM 30 September – SPB Board day.	Dr John McAnaw
Close of meeting: 14:50					