

Scottish Pharmacy Board Meeting

**PUBLIC BUSINESS**

**Meeting to be held on Wednesday 17 June 2015, at Holyrood Park House, 106 Holyrood Road, Edinburgh, EH8 8AS.**

**The Board meeting will commence at 9.30am in the Duncan Room.**

**Please note:**

1. Board members are asked to advise Alex MacKinnon / Carolyn Rattray at least 48 hours before the date of the meeting if there are items, detailed as for information, which may require discussion.
2. Oral presentations to the Board should not normally exceed 15 minutes, in order to allow adequate time for discussion. Where allocated time slots are less than 15 minutes, presentation time should be reduced accordingly to accommodate questions and discussion.

**PUBLIC BUSINESS AGENDA**

<b>Item number and start times</b>	<b>Subject</b>	<b>Purpose</b>	<b>Related papers/slides</b>	<b>Objective</b>	<b>Item led by</b>
1 (9.30)	Welcome	For information	No papers	Welcome and introductions to members and guests noting that Gail Caldwell, Chair of the Directors of Pharmacy along with fellow Directors Chris Nicholson (Orkney & Shetland) and Scott Mitchell ( Golden Jubilee Hospital) accompanied by Secretariat to the DOPS Noreen Downes will join the meeting after lunch .	Chair
2	Apologies	For information	No paper/Verbal address	To note apologies.	Chair
3	Declarations of Interest	For information	15.06/SPB/03	To note declarations of interest (either standing interests or interests specific to this meeting)	Chair
4 (09:40)	Minutes	For approval	15.06/SPB/04	To approve minutes from the open business of SPB meeting on 22 April 2015.	Chair

5 (09:50)	Matters arising	For raising	No paper	To note matters arising from the above minutes that are not specifically included on the agenda.	Chair
6. (10:00)	SPB Business Plan	For information and discussion	15.06/SPB/06	Quarter 2 Update	Alex MacKinnon
7. (10:30)	PfE	For information and discussion	No paper		John Cromarty / Alex MacKinnon
<b>Coffee 11:00 – 11:30</b>					
8 (11:30)	RPS Conference	For information	Verbal update	To update SPB on the RPS Conference.	Dr Anne Boyter
9 (11:40)	Policy and consultations		15.06/SPB/09		Aileen Bryson
	Managed Repeats	For approval	15.06/SPB/09(i)		Aileen Bryson
	Pharmacists in GP surgeries	For approval	15.06/SPB/09(ii)		Aileen Bryson
	GPhC – Professionalism	For approval	15.06/SPB/09(iii)	To follow	Aileen Bryson
	Public and Patient Involvement	For noting and discussion of next steps	15.06/SPB/09(iv)		Aileen Bryson
	SPB Manifesto	For noting and discussion	15.06/SPB/09(v)	To agree Manifesto items	Aileen Bryson/ Susanne Cameron-Nielsen
10. (12:00)	Research Ready	For information	Verbal update by t/c		Christine Bond
<b>Lunch 12:30 – 13:15</b>					
11 (13:15)	Directors of Pharmacy update	For information	Verbal update	To update the Board and to propose the idea of closer working with the Directors of Pharmacy.	Directors of Pharmacy
12. (14:15)	Out of hours working	For information, discussion and decision	15.06/SPB/12 Paper to be tabled on the day?	To update the Board and to propose the idea of working with the Directors of Pharmacy and Community Pharmacy Scotland on a wider workshop.	Dr John McAnaw / Annamarie McGregor

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13 (14:25)	Update papers on various work streams  Science and Research Update  Professional Support Update  Library and museum update  Chair and Vice-Chair's Report	For information And noting.	15.06/SPB/13  15.06/SPB/13(i)  15.06/SPB/13(ii)  15.06/SPB/13(iii)  15.06/SPB/13(iv)	For information. These papers will not be discussed on the day but if you have any questions about any of the papers, please forward them to <a href="#">Carolyn</a> .	Dr Colin Cable  Ruth Wakeman  Dr John McAnaw  Prof John Cromarty and Dr John McAnaw
14 (14:30)	Key Messages	For decision	Verbal	SPB to agree key messages for pharmacy press from the meeting.	Susanne Cameron-Nielsen
15 (14:40)	Any other business	For discussion		Scottish Pharmacy Board members should inform the Board Secretary in writing at least 48 hours before the meeting of any matter that is to be raised under Any other Business.	Chair
16 (14:50)	Dates of next meetings	For information	(All dates to be diarised. Board meeting dates are firm dates but working days will only be used at the discretion of the Chair and Director for Scotland).	<b>25 June</b> - AGM  <b>30 September</b> – SPB Board day.	Chair
<b>Close of meeting: 14:45</b>					