

Scottish Pharmacy Board Meeting

PUBLIC BUSINESS

Meeting to be held on Wednesday 20 April 2016, at Holyrood Park House, 106 Holyrood Road, Edinburgh, EH8 8AS.

The Board meeting will commence at 10:30 am in the Duncan Room.

Please note:

1. Board members are asked to advise Alex MacKinnon / Carolyn Rattray at least 48 hours before the date of the meeting if there are items, detailed as for information, which may require discussion.
2. Oral presentations to the Board should not normally exceed 15 minutes, in order to allow adequate time for discussion. Where allocated time slots are less than 15 minutes, presentation time should be reduced accordingly to accommodate questions and discussion.

PUBLIC BUSINESS AGENDA

| Item number and start times | Subject | Purpose | Related papers/ slides | Objective | Item led by |
|------------------------------------|--------------------------|-----------------|-------------------------------|--|--------------------|
| 1 (10.30) | Welcome | For information | No paper | Welcome and introductions to members and guests | Vice-Chair |
| 2 | Apologies | For information | No paper/Verbal address | To note apologies. | Vice-Chair |
| 3 | Declarations of Interest | For information | 16.04/SPB/03 | To note declarations of interest (either standing interests or interests specific to this meeting) | Vice-Chair |
| 4 (10:35) | Minutes | For approval | 16.04/SPB/04 | To approve minutes from the SPB Public Business meeting held on 20 January 2016. (Board members are asked to | Vice-Chair |

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| | | | | forward any amendments to CR / AMacK in advance of the meeting). | |
| 5 (10:40) | Matters arising | For raising | No paper | To note matters arising from the above minutes that are not specifically included on the agenda. | Vice-Chair |
| 6. (10:55) | Prescription for Excellence (PfE) | For information and discussion | No paper | AMacK to provide updates on the PfE Steering Board and PfE Reference Group. | Alex MacKinnon |
| 7. (11:05) | SPB Business Plan 2016 Q1 | Update | 16.01/SPB/07 (Paper to follow) | Alex MacKinnon (Director for Scotland) to provide a brief update on Q1 with regard to the delivery of the Scottish Pharmacy Board's 2016 Business Plan. | Alex MacKinnon |
| Refreshment break – 11:35 to 11:45 | | | | | |
| 8. (11:45) | Update on RPS Conference 2016 | For information | Verbal | To update the SPB on progress related to the RPS conference for September 2016 | Dr Anne Boyter |
| 9. (11:50) | NES / RPS Educational Project | For information and noting | 16.04/SPB/09 | Deborah Stafford, Educational Development Pharmacist to present the final NES / RPS Educational Project Report to the SPB. | Deborah Stafford |
| 10. (12:10) | NES / RPS Seminar 17 May 2016 | For noting | 16.04/SPB/10 | Verbal update on <i>Shaping Pharmacy Practice for the Future: One for All and All for One.</i> | Annamarie McGregor |
| 11. (12:20) | Policy and consultations | For information | | GPhC consultations Update on rebalancing and DH work-streams Managed repeats | Aileen Bryson |
| | First draft of RCGP/RPS Joint Statements No 1 | For noting and feedback | 16.04/SPB/11(i) | To outline the role of a pharmacist working in a GP practice and the advantages of this synergies, particularly for those GPs who have not worked with pharmacists previously | Aileen Bryson |

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| | Pharmacists working in GP surgeries | | | | |
| | Falsified Medicines Directive | | 16.04/SPB/11(ii) | | Charles Willis |
| 12. (12:50) | Public Affairs | | | | Susanne Cameron-Nielsen |
| | (i)SPB Manifesto 2016 | For information and noting | 16.04/SPB/12(i) (paper to follow) | | |
| | (ii)Scottish Political Parties' manifestos in relation to health policy | For information and noting | 16.04/SPB/12(ii) (paper to follow) | | |
| | (iii)Holyrood Round Table | For discussion | No paper | | |
| | (iv)RPSiS Stakeholder Newsletter | For agreement | 16.04/SPB/12(iv) (paper to follow) | | |
| | (v)RPSiS Parliamentary Reception (Nov 2016) | For agreement | 16.04/SPB/12(v) (paper to follow) | | |
| Lunch – 13:00 to 13:40 | | | | | |

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| 13. (13:40) | Dementia Friends | For discussion and agreement | NO PAPER | Discussion on SPB view on supporting dementia friends initiative | Annamarie McGregor |
| Lunch – 13:00 to 13:40 | | | | | |
| 14. (14:00) | Professional Development and Support Update | For information and noting | 16.04/SPB/14 | This paper includes the Science and Research Update and the Library and Museum Update | Dr Catherine Duggan |
| 15. (14:10) | Chair and Vice-Chair's Report | For information and noting | 16.04/SPB/15 (Paper to follow) | To note an update from the Chair and Vice-Chair. | Vice-Chair |
| 16. (14:15) | Website Development Project | For information and noting | 16.04/SPB/16 | An update on the current RPharms website redevelopment project. | Susanne Cameron-Nielsen |
| 17. (14:20) | Key messages | For decision | Verbal | SPB to agree key messages for pharmacy press from the meeting. | Susanne Cameron-Nielsen |
| 18. (14:30) | Any other business | | | Scottish Pharmacy Board members should inform the Board Secretary in writing at least 48 hours before the meeting of any matter that is to be raised under Any other Business. | Vice-Chair |
| 19. (14:35) | Dates of next meetings | For information | (All dates to be diarised. Board meeting dates are firm dates but working days will only be used at the discretion of the Chair and Director for Scotland). | <ul style="list-style-type: none"> • Tuesday, 14 June 2016 (SPB Induction) • Wednesday 15 June 2016 • Wednesday, 28 September 2016 | Vice-Chair |
| Close of meeting: 14:35 | | | | | |



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There will be a 10 minute refreshment break before commencing the Confidential Business meeting.