

Scottish Pharmacy Board Meeting

PUBLIC BUSINESS

Meeting to be held on Wednesday 15 June 2016, at Holyrood Park House, 106 Holyrood Road, Edinburgh, EH8 8AS.

The Board meeting will commence at 10:00 am in the Duncan Room.

Please note:

1. Board members are asked to advise Alex MacKinnon / Carolyn Rattray at least 48 hours before the date of the meeting if there are items, detailed as for information, which may require discussion.
2. Oral presentations to the Board should not normally exceed 15 minutes, in order to allow adequate time for discussion. Where allocated time slots are less than 15 minutes, presentation time should be reduced accordingly to accommodate questions and discussion.

PUBLIC BUSINESS AGENDA

Item number and start times	Subject	Purpose	Related papers/ slides	Objective	Item led by
1 (10:00)	Welcome	For information	No paper	Welcome and introductions to members and guests	Chair
2	Apologies	For information	No paper/Verbal address	To note apologies.	Chair
3	Declarations of Interest	For information	16.06/SPB/03	To note declarations of interest (either standing interests or interests specific to this meeting)	Chair
4 (10:05)	Minutes	For approval	16.06/SPB/04	To approve minutes from the SPB Public Business meeting held on 20 April 2016. (Board members are asked to	Chair

				forward any amendments to CR / AMacK in advance of the meeting).	
5 (10:10)	Matters arising	For raising	No paper	To note matters arising from the above minutes that are not specifically included on the agenda.	Vice-Chair
6. (10:25)	Prescription for Excellence (Pfe)	For information and discussion	No paper	Dr John McAnaw to provide a verbal update on the Pfe Steering Board and Alex MacKinnon (Director for Scotland) to provide a verbal update on the Pfe Reference Group.	Dr John McAnaw Alex MacKinnon
7. (10:30)	SPB Business Plan 2016 Q2	Update	16.06/SPB/07	Alex MacKinnon to provide a brief update on Q2 with regard to the delivery of the Scottish Pharmacy Board's 2016 Business Plan.	Alex MacKinnon
8. (10:45)	Update on RPS Conference 2016	For information	Verbal	To update the SPB on progress related to the RPS conference for September 2016.	Dr Anne Boyter
9. (10:50)	NES / RPS Educational Project	For information and noting	16.06/SPB/09	Deborah Stafford, Educational Development Pharmacist to present the final NES / RPS Educational Project Report to the SPB.	Deborah Stafford
Refreshment break – 11:20 to 11:30					
10. (11:30)	Policy and consultations				Aileen Bryson
	(i) Social prescribing	For approval	16.06/SPB/10(i)		
	(ii) Prescription charges	For approval/ amendment	16.06/SPB/10(ii)		
	(iii) Decriminalisation of cannabis (Lib Dem initiative)	For discussion and decision	16.06/SPB/10(iii)	A policy paper responding to the policy of a Westminster political party relating to the recreational use of cannabis.	Aileen Bryson Charles Willis
	(iv) Misuse of Benzodiazepines and Z Drugs	For noting	16.06/SPB/10(iv)	For noting.	Aileen Bryson

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11. (11:50)	Care Homes	Workshop	16.06/SPB/11	RPSiS has agreed to work with the RCGP on a joint policy statement and it is now time for RPSiS to identify what recommendations have been implemented and consider how the RPSiS can work with key stakeholder to lead any further change required. To that end a workshop is planned for the SPB day on 17th June	Annamarie McGregor
Lunch – 12:30 to 13:20					
11. (13:20)	Care Homes - summary	Workshop			Annamarie McGregor
12. (13:40)	Public Affairs (SCO)				
	(i)SPB Manifesto 2016 – progress & next steps (10-15 mins)	For information and noting	Presentation	To update the SPB on activities and progress to date and outline next steps.	Susanne Cameron-Nielsen
	(ii)Holyrood Round Table (10 mins)	For information and noting	No paper	To update the SPB on progress to date.	
	(iii)RPSiS Parliamentary Reception (10 mins)	For information and noting	No paper	To update the SPB on progress to date and invite SPB reps to project group.	
(iv)RPSiS Stakeholder Newsletter (5 Mins)	For agreement	16.06/SPB/12(iv)	To share outline concept for MSP Newsletter – “Pharmacy Matters” and obtain SPB agreement for development.		

13. (14:45)	Professional Development and Support Update	For information and noting	16.06/SPB/13	This paper includes the Science and Research Update and the Library and Museum Update	Dr Catherine Duggan
14. (15:00)	Chair and Vice-Chair's Report	For information and noting	16.06/SPB/14 (Paper to follow)	To note an update on activities from the Chair and Vice-Chair since the Board meeting in April 2016.	Chair
15. (15:05)	Website Development Project	For information and noting	16.06/SPB/15	An update on the current RPharmS website redevelopment project.	Susanne Cameron-Nielsen
16. (15:10)	Key messages	For decision	Verbal	SPB to agree key messages for pharmacy press from the meeting.	Susanne Cameron-Nielsen
17. (15:20)	Any other business			Scottish Pharmacy Board members should inform the Board Secretary in writing at least 48 hours before the meeting of any matter that is to be raised under Any other Business.	Chair
18. (15:25)	Date of next formal meeting of the SPB	For information		<ul style="list-style-type: none"> Wednesday, 28 September 2016 	Chair
Close of meeting: 15:25					

There will be a 10 minute refreshment break before commencing the Confidential Business meeting.