

### SCOTTISH PHARMACY BOARD

Minutes of the open meeting on Tuesday 26 October 2022 at 19:00 by Zoom.

#### Present

##### Scottish Pharmacy Board

Andrew Carruthers (AC) Chair, William (Iain) Bishop (IB), Omolola (Lola) Dabiri (OD), Lucy Dixon (LD), Kelsey Drummond (KD), Josh Miller (JM), Richard Shearer (RS), Catriona Sinclair (CS) Vice Chair, Jacqueline Sneddon (JS), Jill Swan (JW) and Audrey Thompson (AT).

##### RPS Staff

Ross Barrow (RB), Head of External Affairs, Clare Morrison (CM), Director for Scotland, Carolyn Rattray (CR), Business Manager and Laura Wilson (LW), Scottish Practice and Policy Lead.

##### Apologies

Tamara Cairney (TC)

1.	<b>Welcome and apologies</b>  AC welcomed all to the meeting. Apologies noted from TC.	
2.	<b>RPS Conference update and planning</b>  <u>RPS Zone:</u> Use the RPS Zone to bring the three country Visions to life and to give members the opportunity to talk to RPS teams and NPBs about the Vision work. An app with links to the Visions and associated workstreams will support this, i.e sharing best practice.	

	<p>BMs were asked what they want the RPS Zone to achieve and highlight in terms of the Scottish Vision:</p> <ul style="list-style-type: none"><li>• CS and JS to attend on behalf of the RPS; TC to attend on behalf of NHS GGC.</li><li>• Important to cover all areas of the pharmacy practice; CS – community, JS – Hospital, TC – primary care</li><li>• Raise awareness of the professional role for pharmacists in the future – prescribing, focus on the patient and holistic care – demonstrate with examples of work that are happening now, for example the difference between Pharmacy First and Pharmacy First Plus and how that embeds prescribing.</li><li>• The RPS Zone will be available to all, either in person or remotely, using the app to access resources.</li><li>• Use the app to highlight key videos, JS to review NAPS videos (Hospital) advise CM which one to highlight. CS video to be used (Community), AT video on prescribing (Primary Care)</li><li>• TC will be attending on behalf of NHS GGC; TC has submitted a poster; she is a prescriber and is involved in the service provision described in AT's video.</li><li>• Sustainability – using App and chat rather than taking lots of copies, however taking Vision 2030 pens as have website address on them.</li><li>• LD asked whether QR codes would be used – CM to find out and report back to SPB</li></ul> <p><u>Health Inequalities (HI) session:</u> The purpose of this session is to encourage member engagement in the shaping of the policy. Members will be able to join remotely as well as being there in person. There will be a couple of speakers and Alison Strath* (Scottish CPhO) has agreed to chair the session. LW and CM are RPS Leads on the organisation of this.</p> <p>LW reported on a meeting she had attended re: HI and collaborative working between GP practices and other HCPs to support vulnerable patients, pre-empting issues. A video is to be produced by one of the participants of the meeting which will be used in the HI session.</p>	
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	<p>*Alison Strath is no longer available to Chair the HI session but Andrew Radley, Consultant in Public Health Pharmacy at NHS Tayside, has stepped in to Chair the session on her behalf.</p> <p><b>Action:</b> JS to review the Vision videos re: Hospital and choose one to highlight.  <b>Action:</b> CM to find out about the use of QR codes and report back to SPB.  <b>Action:</b> SPB members who are attending either in person or remotely to register for the Conference.</p>	
3.	<p><b>UK Commission on Pharmacy Professional Leadership update</b></p> <p>CM provided an update; BMs were asked for feedback and also to make suggestions re: next steps.</p> <p>The first of 3 engagement webinars was held on 25 October; mixed response to the event. The RPS CEO and President met with the Chairs of the Commission today; CM and Elen Jones, Director for Wales were invited, at the request of the CPhOs, to attend as observers. It was evident from the discussions that the Chairs were not aware of the breadth of work undertaken by RPS; particularly interested in how RPS collaborates with other organisations. CM was able to provide examples of collaboration, using the sustainability work, digital round table and the Scottish Vision as examples. Chairs, who will be producing the report, have stated that they are 'open' to receiving information. PB has agreed that RPS should collate and submit information. BMs were asked for suggestions as to information that should be collected and submitted to the Commission Chairs:</p> <ul style="list-style-type: none"> <li>• Vision work in collaboration with NPTGS</li> <li>• Relationship with NES - education and training, and link with NHS career frameworks. Examples of collaboration with the DoPs, DoPs sub-groups, NES, Scottish Govt pharmacy teams, Scottish Parliament. Broad range of age and experience on the SPB which is broader than 'elsewhere'</li> <li>• SPB has fewer 'longer standing BMs' which supports continual refresh and diversity of views. SPB is in favour of maximum terms of office.</li> </ul>	

	<ul style="list-style-type: none"> <li>• Collaboration out with pharmacy, i.e. Sustainability workstream with royal colleges, Digital Round Table; this included regulators and health &amp; care.</li> <li>• Approach NPTGS to consider the viability of a joint letter to the Commission re; the collaborative working on the RPS Vision. Majority of BMs felt this would be positive, however OD said that as PTs are already part of the pharmacy family it might be better to highlight collaborative working with other HCPs. Overall, it was agreed that a joint letter would be very positive and that the overall RPS submission could highlight other examples of collaborative work</li> <li>• Provide a list of joint ventures and collaborative working as part of submission – very powerful</li> <li>• CS reminded the meeting that this is a Pharmacy (rather than Pharmacist) Leadership Commission and so very important to include Pharmacy Technicians.</li> </ul> <p><b>Action:</b> CM to approach NPTGS re: a collaborative joint letter to submit to the Commission.</p>	
4.	<p><b>Update on 22 November Celebratory Event</b></p> <ul style="list-style-type: none"> <li>• Invites have gone out to the newly qualified – AC, JM and KC were thanked for their help with this. Unable to reach newly qualified who do not have links with RPS</li> <li>• Invite to Fellows from Christine Bond.</li> <li>• Uptake is low at the moment.</li> <li>• GPhC, NES and CPhO have been invited. Laura Fulton has confirmed attendance and it is hoped that Anne Watson and Alison Strath will attend; they are both supportive of the concept of having an event with newly qualified and more experienced Fellows to build a sense of professional belonging.</li> <li>• BMs were asked to help promote the event to their networks, particularly the newly qualified.</li> <li>• Non-members are invited – opportunity to showcase work of RPS and potentially boost recruitment.</li> <li>• Provide info to Pharmacy Leads within Health Boards to share via weekly newsletters</li> <li>• Suggestion to share invite with former BMs linked to Schools of Pharmacy to forward invitation to immediate past students</li> </ul>	

	<ul style="list-style-type: none"> <li>• SPB agreed to a 3-hour afternoon Board meeting – timings TBC but likely to be 14:30 to 17:30.</li> <li>• I &amp; D workshop. Amandeep Doll (AD), Head of Professional Belonging, hosted an I &amp; D workshop for the EPB which worked well. CM to confirm with AD.</li> </ul> <p><b>Action:</b> BMs to help promote the event to their networks  <b>Action:</b> CM to confirm with AD re: I&amp;D workshop  <b>Action:</b> Provide invitation information to Pharmacy Leads of health Boards to include in weekly newsletters  <b>Action:</b> KD to share with BPSA and University Group Chats  <b>Action:</b> RS to share with SP3A group  <b>Action:</b> CM to prepare an email and PDF invitation to share with BMs for onward distribution to their networks</p>	
5.	<p><b>AOB</b></p> <ol style="list-style-type: none"> <li>1. RPS has been invited to take a table at an Awards dinner (24 November). Volunteers to let CM know by Friday 28 October</li> <li>2. <b>In Confidence.</b> CM resignation, very positive move to Healthcare Improvement Scotland. CM will leave in January 2023. In confidence until announcement w/c 7 November.</li> </ol> <p>Rescheduled meeting with BMA about the pharmacotherapy service? BMA is open to all the points prepared by SPB. CM to send draft edited statement to Board portfolio leads and then to SP3A, before submitting draft to BMA for consideration.</p> <p>Action: CM to send draft edited statement to Board portfolio leads</p>	
6.	<p><b>Date and time of next meetings:</b></p> <ul style="list-style-type: none"> <li>• SPB afternoon meeting – 22 November 2022</li> <li>• NPB joint meeting – 8 February 2023</li> </ul>	

**The meeting closed at 20:02**

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