

Welsh Pharmacy Board Meeting 03 May 2017

OPEN BUSINESS

Meeting to be held on Wednesday 03 May 2017 from 9.30 a.m. to 4.30 pm at 2 Ash Tree Court, Cardiff Gate Business Park, Cardiff, CF23 8RW

Open Business will be held from 9.30am - 12.30pm and 1.15pm – 2.00pm
Confidential Business will be held from 2.00pm to 4.30pm

Please note: Regarding agenda items that are for noting, members of the Welsh Pharmacy Board are requested whenever practical, to raise questions with the appropriate person outside of the meeting, so that only matters of substance need to be dealt with at the meeting.

OPEN BUSINESS AGENDA

Item number and start times	Subject	Purpose	Related papers/ slides	Objective	Item led by
1 (9:30)	Welcome	For information	No paper	Welcome and introductions to members and guests <ul style="list-style-type: none"> • Martin Astbury, President • Alex MacKinnon, CEO • Brian Walters (VC) • Neal Patel (VC) • Dr Catherine Duggan (VC) • Dr Ruth Hussey & Eleanor Marks 	Chair
2	Apologies	For information	No paper/Verbal address	To note apology;	Chair

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3	Declarations of Interest	For information	3.05/WPB/03	The Welsh Pharmacy Board (WPB) is reminded that each member is personally responsible to notify the Secretary to WPB of any amendment to their register of interests	Chair
4	Minutes	For approval	3.05/WPB/04	To approve minutes from the previous WPB Meeting on 2 February 2017 .	Chair
5	Matters Arising	For noting	No paper	Matters arising from the Open Business part of the minutes not specifically included in the agenda	Chair
6	Call for any other business	For noting	No paper	Any items not already notified to the office should be confirmed now and will be taken at the end of the meeting.	Chair
7 (09:45)	Governance Matter	For decision	3.05/WPB/07	To agree to revised wording for item 3.2 Voting Procedure in the Governance Handbook 2016/17	Mair Davies Director for Wales
8. (09:55)	Leadership in Wales – Welsh Directorate Update	For noting & discussion	3.05/WPB/08 3.05/WPB/08i 3.05/WPB/08ii	<ul style="list-style-type: none"> • WPB Business plan May 2017 update • OPP v11 • Directors report 	Mair Davies Director for Wales
9. (10:25)	Chair's update	For noting	3.05/WPB/9	To note Chair's update including an update from the activities to date and the RPS Assembly as appropriate.	Chair
10.0 (10:30)	Consultation updates	For noting	3.05/WPB/10.0	To update the Board on recent consultation responses submitted by RPS and the WPB and the key policy statements contained within these responses.	Elen Jones Practice and Policy Lead
10.1 (10.45)	Key policy statements formed by consultation responses	For discussion	3.05/WPB/10i	Discussion on Policy.	Elen Jones Practice and Policy Lead
10.2 (10:50)	Public Affairs and Public Relations Update	For noting	3.05/WPB/10.2	To update the Board on public affairs and public relations activities since the WPB meeting on 2 February	Ross Gregory Head of External Relations
11:00 – 11:15 Coffee break					

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10.3 (11:15)	Member Engagement		3.05/WPB/10.3 3.05/WPB/10.3i 3.05/WPB/10.3ii 3.05/WPB/10.3iii	To discuss progress of the new Local Engagement model for 2017	Jodie Williamson Professional Development & Engagement Lead
11 (11:20)	Board member updates;	For noting		IM & T FIP Conference Glasgow 2018 RPS Conference 2017	Cheryl Way / Richard Evans Board Members
12:00 – 12:45 Lunch (45 minutes)					
12. (12:45)	Parliamentary Review into the future of Health and Social Care	For discussion	No paper	Discussion on role of RPS into future of H&S in Wales. Update on the Parliamentary Review into the future of Health and Social Care in Wales.	Dr Ruth Hussey <i>Chair of the Parliamentary Review</i>
13. (13:45)	Any Other Business	For discussion		To note any other business	
14. (13:50)	Key Messages from meeting	For agreeing		Board to agree key messages to be published to members	Chair
15. (13:55)	Date of Next Meeting	For noting		To note the Board meetings in 2017 ; <ul style="list-style-type: none"> • Monday , 19 June – WPB Induction/working day • Tuesday, 20 June – WPB meeting • Thursday, 14 Sept – WPB working day • Thursday, 12 Oct – WPB meeting 	Chair
16. (14:00)	The following items are circulated for information	For information	3.05/WPBConf/ Open16i & 3.05/WPBConf/ Open16ii	Open Business Agendas; <ul style="list-style-type: none"> • Scottish Pharmacy Board Meeting • English Pharmacy Board Meeting 	
Close of Open Business meeting at 14:00					
Opening of Confidential Business meeting at 14:00					