

Meeting of the Welsh Pharmacy Board (WPB)
Thursday 5 February 2015, 9.30am to 4.30pm
2 Ash Tree Court, Cardiff Gate Business Park, Cardiff, CF23 8RW

AGENDA

Regarding agenda items that are for noting, members of the Welsh Pharmacy Board are requested, whenever practical, to raise questions with the appropriate person outside of the meeting, so that only matters of substance need to be dealt with at the meeting.

Item number (time)	Subject	For noting/ decision	Related papers	Purpose of item	Item led by
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Introductory and procedural business

1 (9.30am)	Welcome	-	-	To welcome Board members and others to the meeting	Richard Evans
2	Apologies for absence	For noting	-	To note the following absentees: <ul style="list-style-type: none"> • Mair Davies 	Richard Evans
3	Declarations of interest	For noting	15.02/WPB/03	To note declarations of interest (either standing interests or interests specific to this meeting)	Richard Evans
4	Any other business Any other items of business that you would like to raise at the meeting must be notified to the Director for Wales by 9.00am on Tuesday 3 rd February.	For decision	-	To decide when to consider issues raised in advance of the meeting that are not included on the agenda	Richard Evans
5	Minutes	For decision	15.02/WPB/05	To approve the minutes of the open business of the WPB meeting held on 25 September 2014	Richard Evans
6	Matters arising	For noting		To note matters arising from the above minutes that are not specifically included on the agenda	Richard Evans

7	Call for any other business	For noting		Any items not already notified to the Chair should be confirmed now and will be taken at the end of the meeting.	Richard Evans
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Open business

8 (10.00am)	Leadership in Wales	For noting & discussion	15.02/WPB/08	To update the Board; i) on 2014 activities and news since the last WPB meeting ii) Business Plan 2015 activities	Jocelyn Parkes
9	Chair Update	For noting	15.02/WPB/09	To note WPB Chair's recent activities and engagement programme for the year.	Richard Evans
10 (10.15am)	President's Brief	For noting	15.02/WPB/10	To provide an update on; <ul style="list-style-type: none"> • RPS activities • Role of Vice President 	Ash Soni
11 (10.35am)	Membership Engagement and Local Practice Forum Financial Returns	For noting & discussion	15.02/WPB/11	To update the WPB on recent member engagement activities, financial returns and this year's programme.	Cynthia Langeveldt
12 (10.50)	Consultation updates and key policy statements formed by consultation responses	For discussion	15.02/WPB/12	To update the Board on recent consultation responses submitted by RPS and the WPB and the key policy statements contained within these responses. To agree the 3 key GB policy areas and pro-actively progress in 2015	Elen Jones

11.05am Coffee break

13 (11.20am)	National Pharmacy Board Elections	For noting	15.02/WPB/13	To note information on the National Pharmacy Board elections 2015.	Jocelyn Parkes
14 (11.25am)	RPS Conference	For discussion	15.02/WPB/14	To note a verbal update on RPS Conference	Richard Evans

15 (11.40am)	Public Affairs	For discussion	15.02/WPB/15	To note progress from the Manifesto Steering Group and to agree the 3 themes	Ross Gregory
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12.30pm Lunch break

16 (1.15pm)	RPS Corporate Communication Update	For discussion	15.02/WPB/16	To update on Corporate Communications recent activities and to discuss; <ul style="list-style-type: none"> • Five public awareness campaigns and WPB involvement 	Neal Patel
17 (2.00pm)	Prudent Pharmacy	For noting	15.02/WPB/17	To update WPB and to discuss next steps	Jocelyn Parkes
18 (2.10pm)	Matters to report	For noting	15.02/WPB/18	i) RPS Professional Standards Update ii) Museum and Library update iii) Leadership Development Framework Update iv) Science and Research Update v) Faculty Update vi) Foundation programme vii) Notes of weekly teleconferences – <i>circulated on Friday emails</i>	
19 (2.15pm)	Any other Business	For discussion		WPB should inform the Director for Wales in writing at least 48 hours before the meeting of any matter that is to be raised under Any Other Business	Richard Evans
20 (2.30pm)	Key Messages from meeting	For decision		For WPB to agree three key messages to be published to members.	Richard Evans
21 (2.40pm)	Dates of next WPB meetings	For noting		Working Day, 11 March 2015 Meeting Day, 30 April 2015 Induction Day, 22 June 2015 Meeting Day, 23 June 2015 AGM, (London) 24 June 2015 Working Day, 17 September 2015 Meeting Day, 15 October 2015	Angela Grant

For Information:

- English Pharmacy Board Open Business Agenda
- Scottish Pharmacy Board Open Business Agenda

2.45pm Close of Open Business and start of Confidential Business meeting