



## Welsh Pharmacy Board

Meeting to be held on Thursday 30 April 2015, from 9.30 a.m. to 4.45 pm at 2 Ash Tree Court, Cardiff Gate Business Park, Cardiff, CF23 8RW

### AGENDA

Regarding agenda items that are for noting, members of the Welsh Pharmacy Board (WPB) are requested whenever practical, to raise questions with the appropriate person outside of the meeting, so that only matters of substance need to be dealt with at the meeting.

#### Open Business

**1. Welcome and introductions (9.30am)**

Howard Rowe, Chief Pharmacist Cwm Taf LHB  
Sally Lau, LPF Observer for Aneurin Bevan LPF  
Fiona Jones, LPF Observer for Gogged Cymru North LPF  
Stephen Robinson, RPS Correspondence

**2. Apologies for absence**

Ash Soni, President; Phil Parry, Board member; Wendy Davies, Board member.

**3. Declaration of Interests**

To note declarations of interest (either standing interests or interests specific to this meeting (*Item 15.04/WPB/03*))

**4. Any other business**

Any other items of business that you would like to raise at the meeting must be notified to the Chair of WPB by 9.00 a.m. on Tuesday 28 April, 2015.

**5. Minutes of the Open business of the WPB meeting held on 5 February 2015**

To approve minutes of the open business of the WPB meeting held on 5 Feb 2015.  
(*Item 15.04/WPB/05*)

**6. Matters arising from the Open Business part of the minutes not specifically included in the agenda.**

To note matters arising from the above minutes that are not specifically included on the agenda.

**7. Call for any other business**

Any items not already notified to the Chair should be confirmed now and will be taken at the end of the meeting.

#### For Noting

**8. Leadership in Wales (9.45am)**

To update the Board on Quarter 1 Business Plan 2015 activities and news since the last WPB meeting

*(Paper 15.04/WPB/08 – Board Lead: Mair Davies, Chair of WPB ; Staff Lead: Angela Grant, Business Manager)*

#### **For Noting**

**9. Chair Update (10.00am)**

To note WPB Chair's recent activities and engagement programme for the year  
*(Paper 15.04/WPB/09 – Board Lead: Mair Davies, Chair of WPB)*

**10. RPS Conference 2015 (10.15am)**

To note a verbal update on RPS Conference  
*(Board Lead: Richard Evans, Vice Chair of WPB)*

**11. Membership Engagement (10.20am)**

To update the WPB on Quarter 1 member engagement activities  
*(Paper 15.04/WPB/11, Appendix 1 & 2 – Staff Lead, Cynthia Langeveldt)*

#### **For discussion**

**12. Consultation updates and key policy statements formed by consultation responses(10.30am)**

To update the Board on recent consultation responses submitted by RPS and the WPB and the key policy statements contained within these responses.

- Care Homes policy
- Pharmacist working with GP/Primary Care Clusters

*(Paper 15.04/WPB/12 - Staff Lead: Elen Jones, Principal Policy Advisor)*

**Coffee (11.00am)**

#### **For decision**

**13. Public Affairs (11.15 am)**

To sign-off the latest version of the RPS Wales manifesto  
*(Paper 15.04/WPB/13 – Staff Lead: Ross Gregory, Health Policy Analyst)*

#### **For discussion**

**14. RPS Wales Communication (11.30 am)**

To consider and agree how to take forward Care Homes campaign in Wales  
*(Paper 15.04/WPB/14 – Staff Lead: Kirsty Luff, Communications Officer)*

**Lunch (12.00 – 1.00)**

## For noting

### 15. Update from Chief Pharmacist of Cwm Taf LHB (1.00 pm)

To receive a verbal update on the following;

- i) Update on Chief Pharms priorities
- ii) Position statement Cwm Taf regarding RPS & Faculty membership
- iii) Identifying key deliverables for Pharmacy regarding Prudent Healthcare
- iv) Role of community pharmacy and pharmacists in primary care clusters. Investigate role of RPS in facilitating this culture change.

### 16. WPB Election 2015 Casual Vacancies (1.45 pm)

To update the Board on the process required to fill the Casual Vacancies that has appeared on the Wales Pharmacy Board.

*(Paper 15.04/WPB/16 – Staff Lead: Angela Grant, Business Manager)*

## For decision

### 17. Medicine Safety Conference (2.00 pm)

To consider and agree on the delivery of RPS Wales Medicine Safety Conference 2015  
*(Paper 15.04/WPB/17 – Staff Lead: Ross Gregory, Health Policy Analyst)*

### 18. Any Other Business

WPB should inform the Chair in writing at least 48 hours before the meeting of any matter that is to be raised under Any Other Business

### 19. Key Messages from meeting (2.15 pm)

To WPB to agree three key messages to be published to members

## For noting

### 20. Matters to report (2.20pm)

- i) RPS Professional Standards update
- ii) Library and museum update
- iii) Science and Research update
- iv) Notes of weekly teleconferences – circulated on Friday e-mails

### 21. Dates of next meetings in 2015

To note the upcoming meetings;

Induction Day,	Monday, 22 June 2015
Meeting Day,	Tuesday, 23 June 2015
AGM, (London)	Wednesday, 24 June 2015
Working Day,	Thursday, 17 September 2015
Meeting Day,	Thursday, 15 October 2015

## For Information:

- English Pharmacy Board Open Business Agenda
- Scottish Pharmacy Board Open Business Agenda

**2.30 pm**      *Close of Open Business and start of Confidential Business meeting*