

# ROYAL PHARMACEUTICAL SOCIETY

## Panel of Fellows Guidelines

### Person Specification

Key qualities of Panel member

- Wide knowledge of the Pharmaceutical profession and current practice.
- An understanding of the RPS and the developing nature of both its core membership and the Faculty.
- An ability to make an objective assessment of distinction and leadership in pharmacy and pharmaceutical care amongst candidates put forward for consideration.

Specialist knowledge or skills

- Specialist experience in one or more areas of practice including traditional and developing new roles.
- Specialist knowledge of the membership who are practicing in one or more areas of practice.
- Knowledge of pharmaceutical developments in a particular region or national context.

Key Criteria

- Must be currently contributing to the profession in a recognised area of pharmacy practice
- Must be able to attend and contribute to decisions of Panel meetings and working groups of the panel.

### Role Specification

#### **Main Purpose**

The Royal Pharmaceutical Society's Panel of Fellows is empowered to confer fellowship on members of not less than 12 years' standing who have made an outstanding original contribution to the advancement of pharmaceutical knowledge or have attained distinction in pharmacy.

The Panel of Fellows reports to the Assembly independently through an annual report, usually submitted at the November Assembly meeting.

#### **Composition of the Panel**

- There are seven members of the Panel from which one is elected Chair.
- Members of the panel broadly represent where possible the membership of the Society in terms of national and sectional representation.
- It is important that those working in both traditional and new models of working are considered as panel members.
- The members are reappointed on a three year rolling programme.

#### **Summary of Main Duties**

- The meetings are usually held in London in May and November of each year.
- Panel members are expected to read the nomination of Candidates put forward for Fellowship, which are circulated in **confidence**, prior to each meeting. At the meeting each nomination is considered and Panel Members agree a list of candidates to put forward to the Assembly for Fellowship Awards.
- The Panel of Fellows is responsible for organising the annual Fellows dinner, which is usually held in May each year; panel members should ideally attend.
- Panel members are invited to the Society's reception for new Fellows.
- Panel Members may be asked to contribute to working with stakeholders and consider how those appointed as Fellows can contribute to the work of the RPS.

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## **Term of Office**

The appointments will run from September/October depending on ratification by the Assembly. The members are appointed/reappointed on a three year rolling programme.