

# ROYAL PHARMACEUTICAL SOCIETY

## Role of Membership Committee Members

### Members of the Membership Committee should:

- Be professionally active, whether currently practicing as a pharmacist or not
- Have a good knowledge of the health care system and an understanding of the role of pharmacy
- Have a working knowledge of the Charter Objects, strategy, activities, governance and management of the Society. For more information visit:
  - <https://www.rpharms.com/about-us>
  - <https://www.rpharms.com/about-us/who-we-are/how-we-are-run>
- Be willing and able to represent the views of the Membership Committee to other bodies within the Society and in external forums
- Commit approximately two days per year to a Membership Committee meeting and time to review non-standard membership applications and other matters as and when required by the Society's membership team, including time to participate in short discussions via Zoom with committee members
- Provide advice and support to the Society's staff
- Abide by [the Conduct Scheme for Members](#) in governance

### Personal qualities:

- Accepts the need for collective responsibility for decisions taken
- Works to achieve results and is willing to compromise in the name of progress
- Respects the 'expert' role of staff and others
- Networker, builds relationships and develops high level of interactive skills
- Is open to new ideas, willing to learn and able to admit errors
- Demonstrates a statesmanlike approach
- Exercises diplomacy

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## Chair

**Additionally, the Chair of the Membership Committee should:**

- Be an ambassador for the profession
- Be an experienced and skilled chair of meetings
- Ensure that, in reaching decisions, the committee takes proper account of the Society's strategy, opinions of members, guidance from other bodies in governance and staff, and any implications of decisions
- Take responsibility for the good governance of the Membership Committee
- Ensure appropriate induction and mentoring of newly elected/appointed members of the Membership Committee
- Promote effective working relationships between the Membership Committee and staff
- Be able to commit the time to fulfill the role

**In addition to the generic profile for Membership Committee members, the following details are considered as important for the role and remit of all committee members:**

- Market the Society to members and to potential new members
- Monitor delivery of strategy
- Show leadership across the profession
- Provide the wider representation, to the pharmacy vision
- Be ambassadors and representatives of the profession
- Provide a motivating direction for the profession
- Adopt a change culture
- Being inclusive to other groups
- Provide good value for the profession

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- Analytical understanding and a logical approach to problem solving
- Ability to see the external environment as others see it
- Ability to promote the Society internally and externally in a positive and constructive way
- Understanding of team member role, listens/works constructively with others