



## **PHARMACEUTICAL PRESS – (PUBLISHING) NON-EXEC BOARD MEMBER**

### **ROLE REQUIREMENT**

#### **Introduction and background**

The Royal Pharmaceutical Society (RPS) requires experienced business professionals, with a good working knowledge of the media and information sector, to support the work of the Board of Pharmaceutical Press, the knowledge business of the RPS.

#### **What does RPS do**

RPS supports pharmacists in their education and development, promotes pharmacy in the media and government, and leads the way in medicines information across Great Britain and around the world. Our **mission** is to put pharmacy at the forefront of healthcare. Our **vision** is to become the world leader in the safe and effective use of medicines.

#### **RPS core values**

Focus, Agility, Quality, Collaboration and Respect.

#### **Leadership in pharmacy**

We define best practice for pharmacy professionals and help them achieve this through professional development, career support and training. We are here to support professionals with the challenges of pharmacy practice, and advocate for the role of pharmacy by setting professional and ethical standards, producing policy papers, and responding to consultations with government and industry.

#### **Governance and leadership**

The RPS Assembly provides overall governance and strategic direction for RPS. The three National Pharmacy Boards provide advocacy, support and strategic leadership for pharmacy practice and developments within England, Scotland, and Wales. The Pharmaceutical Press (PhP) Board advises the Assembly on the direction and approach of Publishing, while our Executive Team look after every aspect of our operations.



### **Pharmaceutical Press (PhP) Board**

The PhP Board was established by the RPS Assembly to provide guidance and advice to the Assembly and to the Managing Director on the running of a commercial publishing entity. RPS expects PhP to fulfil its objectives as the PhP Board members reasonably determine, using all reasonable care and skill.

The Board is comprised of ten members. There are three executive members (RPS's Chief Executive, Chief Operating Officer, and the PhP Managing Director / Deputy CEO), two non-executive members, including the RPS President and another Assembly member (representing the pharmacy profession), and five non-executive members (including the Chair) with skills and experience gained in publishing, information, media and digital markets.

### **Non-Executive Board Member Role Profile**

*Includes but is not limited to the following:*

- Participation in at least four meetings each year and interacting with the PhP Executive team outside the board, as reasonably required.
- Providing commercial and entrepreneurial advice and guidance to the PhP Executive team.
- Acting as a sounding board for the Managing Director of PhP and other members of the executive team, providing advice, introductions, and help as necessary.
- Working with the PhP Executive team and the other board members to ensure PhP is managed within a framework of prudent and effective controls that enable key risks to be assessed and managed.
- Offering input to, reviewing, and approving the PhP strategy.
- Commenting on, challenging, and approving the PhP three-year business plan and the annual budget.
- Using your expertise and knowledge to suggest ways to improve the quality of delivery and general effectiveness of PhP's systems and processes.
- Using your expertise and knowledge to comment on opportunities, suggest improvements to proposals and to highlight and warn of potential risks.
- Reviewing, advising on, and approving investment decisions within the authority limits set by the RPS Assembly.
- Holding the Managing Director and the PhP Executive team to account for the delivery of the agreed business plan and other actions agreed at the board.
- Suggesting opportunities for growth.
- Helping to ensure the board operates within the appropriate guidelines.



### **Non-Executive Member Candidate Profile**

*The ideal candidate will have:*

- Recent and up to date experience in a successful business in publishing/content provision/data or an adjacent sector.
- Proven capabilities as a business leader with relevant experience in technology and international development.
- Relevant knowledge and experience of how digital and data businesses make money.
- A sound working knowledge of applying technology to improve business processes and service delivery.
- Recent experience of working in a non-executive and/or advisory capacity.
- Experience of boards, committees, and general business governance.

*The ideal candidate will be:*

- An open and honest communicator.
- A team player willing to work with others to achieve agreed goals.
- Willing to listen and offer advice.
- Able to engage effectively and offer advice with tact and diplomacy.
- Curious about and interested in the wider mission of the Royal Pharmaceutical Society (RPS).
- Able to commit time to the role and support the PhP Executive team outside meetings.

### **Remuneration and term**

The role enjoys a fee of £8,500 per year.

Appointment is for an initial three-year term, with renewal at the discretion of the RPS.

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