

# ROYAL PHARMACEUTICAL SOCIETY

## ROLE DESCRIPTION

### Advanced pharmacist assessment panel (APAP) member

Location: Remote  
Duration: Three year initial term  
Remuneration: Voluntary plus reasonable expenses for in-person meetings

#### **Who we are**

We are the Royal Pharmaceutical Society, the professional membership body for pharmacists and pharmacy across England, Scotland and Wales.

#### **What we do**

We are champions of the profession, and internationally renowned publishers of medicines information.

We promote pharmacy in the media and government, lead the way in medicines research and information, and support pharmacists in education and professional development.

Together, we are pharmacy.

#### **Our Mission**

We put pharmacy at the forefront of healthcare.

#### **Our Vision**

To be the world leader in the safe and effective use of medicines.

#### **Our Behaviours**

Be inspiring. Be empathetic. Be relevant.

## ROLE PURPOSE

To act as a member of the Advanced Pharmacist Assessment Panel (APAP) providing oversight of the academic and operational quality delivery of the RPS advanced level credentialing assessments.

## MAIN ACCOUNTABILITIES

As a member of APAP, you will be expected to contribute to the following activities:

### **First phase functions**

- set and maintain the standard for consultant pharmacist credentialing assessments
- quality assure the consultant pharmacist credentialing assessments both in terms of academic principles and operational delivery
- ratify results of the consultant pharmacist credentialing assessments
- set and maintain the standard for consultant pharmacist post accreditation
- quality assure consultant pharmacist post accreditation in terms of academic principles and operational delivery

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- ratify results of the consultant pharmacist post accreditation
- monitor and review performance of assessors involved in consultant pharmacist credentialing and consultant pharmacist post accreditation and advise on topics for assessor training
- make recommendations to the Education & Standards Committee about any major changes to the consultant pharmacist assessments and the individual components involved.

## **Second phase functions**

- set and maintain the standard for advanced pharmacist credentialing assessments.
- quality assure the advanced pharmacist credentialing assessments both in terms of academic principles and operational delivery.
- ratify results of the advanced pharmacist credentialing assessments.
- monitor and review performance of assessors involved in advanced pharmacist credentialing and advise on topics for assessor training,
- make recommendations to the Education & Standards Committee about any major changes to the advanced pharmacist assessments and the individual components involved.

## **KNOWLEDGE & SKILLS FOR THIS ROLE**

### **Essential**

- Those members representing sectors of pharmacy practice must currently hold an advanced or consultant level pharmacy post in the UK and have held this post for at least 12 months. They should have experience of employing and/or working as an advanced or consultant pharmacist providing NHS services. They should have an excellent understanding of the services required of advanced and consultant level pharmacists now and in the next five years.
- Those members with expertise in pharmacy education and/or assessment must have recent experience of working with advanced and/or consultant level pharmacists in an educational capacity.

All members should have:

- An excellent understanding of the role of advanced and consultant pharmacists in delivering pharmaceutical care both within and/or beyond their organisation(s)
- An excellent understanding of current advanced/consultant pharmacy workforce landscape, ideally across all devolved nations of the UK
- An excellent understanding of the RPS assessment principles and quality standards
- Strong communication skills; able to put views across clearly, persuasively and sensitively
- Ability to reach fair and informed decisions – weighing up evidence and analysing ideas before reaching an independent and objective conclusion
- Ability to meet strict deadlines

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## **Desirable**

- Experience of developing curricula, including assessment programmes, for advanced-level healthcare professionals.
- Experience of developing, quality assuring and reviewing assessments or examinations, especially within the pharmacy and/or healthcare sector.
- Experience of sitting on examinations or assessment boards
- Experience assessing individuals at an advanced level of pharmacy practice

**Given the nature of this role, successful applicants will be expected to agree to abiding by the RPS confidentiality agreement.**