

ROLE DESCRIPTION

Chairperson of the Education & Standards committee

Location:	Meetings held virtually with one face to face meeting per annum in London
Duration:	Initial term of three years
Remuneration:	Expenses

Who we are

We are the Royal Pharmaceutical Society, the professional membership body for pharmacists and pharmacy across England, Scotland and Wales.

What we do

We are champions of the profession, and internationally renowned publishers of medicines information.

We promote pharmacy in the media and government, lead the way in medicines research and information, and support pharmacists in education and professional development.

Together, we are pharmacy.

Our Mission

We put pharmacy at the forefront of healthcare.

Our Vision

To be the world leader in the safe and effective use of medicines.

Our Behaviours

Be inspiring. Be empathetic. Be relevant.

This description should be considered in conjunction with the Terms of Reference of the RPS Education and Standards committee.

ROLE PURPOSE

To act as chairperson of the RPS Education & Standards committee, the main purposes of which are:

- To provide advice and make recommendations to the RPS Education and Professional Development directorate, and in turn RPS Assembly, in relation to the RPS Education and Workforce strategy.
- To provide strategic and expert advice relating to education and workforce development across GB and as part of the RPS role internationally.
- To fulfil the role of the overarching quality assurance committee for all RPS assessment and credentialing activity, specifically to monitor assessment outcomes, approve RPS frameworks, curricula and assessment regulations and processes.

ROYAL PHARMACEUTICAL SOCIETY

MAIN ACCOUNTABILITIES

As chairperson of the Education & Standards committee, you will be expected to:

- Work with the Education & Professional Development team to approve meeting agendas and papers for the Education & Standards committee.
- Chair meetings of the Education & Standards committee.
- Ensure the Education & Standards Committee performs its duties set out in its Terms of Reference.
- Ensure the members of the Education & Standards committee conform to the RPS code of conduct for members of governance bodies.
- Guide the Education & Standards Committee in fostering a mutually respectful relationship with the RPS Executive.
- Support and provide guidance to the Chairs of RPS assessment panels.
- Provide advice to RPS Country Boards and Assembly as required.
- Act with the Director of Education and Professional Development to represent the RPS on educational issues at meetings held by national bodies
- Communicate the work of the Education & Standards Committee to internal and external stakeholders.
- Lead and encourage membership of the RPS across pharmacists and pharmaceutical scientists involved in education and training.

ELIGIBILITY

The chairperson of the Education & Standards committee must:

- Be a member of the RPS.
- Not be an elected member of RPS National Boards.
- Conform to the RPS code of conduct for members of governance bodies.
- Declare any conflicts of interest and act in an open and transparent manner without undue influence.

We encourage applications from a diverse range of potential candidates, in terms of, but not exclusively, gender, age, disability and ethnicity, as well as reflecting the geographical spread and practice areas of our membership

KNOWLEDGE, SKILLS, BEHAVIOURS & EXPERIENCE REQUIRED FOR THIS ROLE

Essential

- National, and possibly international, recognition as an expert in pharmacy and/or clinical education and/or workforce development.
- Excellent understanding of the broader UK pharmacy educational landscape across all sectors of pharmacy practice, from undergraduate to consultant-level practice.
- High professional standing and reputation, particularly in their area of educational expertise
- High level of involvement in institutional roles and professional organisations.
- Senior organisational leadership and management experience.
- Experience of educational quality assurance.
- Experience of being involved in governance committees and panels.

ROYAL PHARMACEUTICAL SOCIETY

- Ability to analyse performance data and identify trends.
- Ability to exercise independent judgement and to think objectively.
- Strong and effective communication and interpersonal skills.
- Ability to facilitate group decision making and reach mutually agreeable compromises.
- Ability to encourage active participation from all committee members.
- Sound commercial acumen.
- Understanding of the principles and importance of inclusion & diversity.

Desirable

- Experience of chairing high profile educational and/or assessment boards/committees.
- An understanding of best practice in the quality assurance of (clinical) assessments.
- An understanding of the organisational risks associated with assessment activities.