ROLE DESCRIPTION

Education & Standards Committee Member

Who we are
We are the Royal Pharmaceutical Society, the professional membership body for pharmacists and pharmacy across England, Scotland and Wales.

What we do
We are champions of the profession, and internationally renowned publishers of medicines information.

We promote pharmacy in the media and government, lead the way in medicines research and information, and support pharmacists in education and professional development.

Together, we are pharmacy.

Our Mission
We put pharmacy at the forefront of healthcare.

Our Vision
To be the world leader in the safe and effective use of medicines.

Our Behaviours
Be inspiring. Be empathetic. Be relevant.

ROLE PURPOSE

To act as a member of the RPS Education & Standards Committee, the main purposes of which are to:

- To provide advice and make recommendations to the RPS Education and Professional Development Directorate, and in turn RPS Assembly, in relation to the RPS Education and Workforce strategy
- To provide strategic and expert advice relating to education and workforce development across GB and as part of the RPS role internationally.
- To fulfil the role of overarching quality assurance for all RPS assessments and credentialing activity, specifically to approve RPS frameworks, curricula and assessment regulations and processes.

ROLES

- Membership of the ESC is based on an individual’s own professional experience rather than them acting as a representative of another group or their organisation.
- The committee will be constituted to ensure that individual members have a wide breadth of relevant experience to carry out its functions.
Committee membership will include the following:

<table>
<thead>
<tr>
<th>Membership type</th>
<th>Membership</th>
</tr>
</thead>
<tbody>
<tr>
<td>Expertise in <strong>teaching and learning</strong></td>
<td>2</td>
</tr>
<tr>
<td>Expertise in <strong>workforce development</strong></td>
<td>2</td>
</tr>
<tr>
<td>Expertise in <strong>assessment of healthcare professionals</strong></td>
<td>2</td>
</tr>
<tr>
<td>Lay/patient representative</td>
<td>1</td>
</tr>
<tr>
<td>Pharmacists in practice representatives</td>
<td>3</td>
</tr>
<tr>
<td>- Early Careers (Pre-Foundation or up to 5 years postreg) (x1)</td>
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<tr>
<td>- Post-Foundation or advanced level (x1)</td>
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<td>- Consultant level (x1)</td>
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**MAIN ACCOUNTABILITIES**

Members of the group will be expected to:

- Provide expertise to help create coherent professional responses to emergent workforce and education issues across England, Scotland and Wales.
- Support the ongoing work of the RPS in education and professional development including the development, implementation and dissemination of curricula, credentialing and assessments at foundation, advanced and consultant level practice.
- Review and approve RPS educational frameworks, curricula and syllabi.
- Review and approve RPS assessment regulations and processes.
- Ratify Foundation Pharmacist Assessment Panel and Advanced Pharmacist Assessment Panel assessment decisions.
- Maintain oversight of the academic and operational quality of RPS assessment activities.
- Communicate the work of the committee to internal and external stakeholders.
- Lead and encourage membership of the RPS across pharmacists and pharmaceutical scientists involved in education and training.
- Attend all face-to-face meetings.

**KNOWLEDGE and SKILLS FOR THIS ROLE**

**Expert members** of the group will:

- Be nationally and possibly internationally recognised as an expert in (pharmacy) education and/or workforce development.
- Possess current knowledge and expertise in a relevant area of education encompassing undergraduate, pre-registration and postgraduate pharmacy and/or have an excellent understanding of best practice in the assessment of healthcare professionals.
- Have a high level of involvement in institutional roles and professional organisations.
- Have a high professional standing and reputation (It is desirable that members have been recognised by the RPS’s Faculty or are working toward recognition).
All members of the group will:

- Have a high level of leadership and management skills
- Have experience of being involved in quality assurance (preferably of educational or assessment-related activities)
- Have the ability to analyse performance data and identify trends
- Have experience of being involved in governance committees and panels
- Be a member of the RPS (where eligible)
- Be expected to conform to the RPS code of conduct for members of governance bodies
- Be expected to declare any conflicts of interest, and to act in an open and transparent manner without undue influence.
- Not be an elected member of RPS National Boards (with the exception of the observers outlined above)

- Location: Meetings held virtually or in London
- Duration: Initial term of three years
- Remuneration: Expenses